

AGENDA ITEM 17

EXECUTIVE OFFICER'S REPORT.

INCLUDES THE FOLLOWING:

- 17.1 ADMINISTRATIVE UPDATE.
- 17.2 LICENSING DATA.
- 17.3 ENFORCEMENT DATA.



MEMORANDUM

DATE	October 28, 2025
TO	Board of Occupational Therapy Members
FROM	Austin Porter, Executive Officer Board of Occupational Therapy
SUBJECT	Administrative Summary

Budget Update

Fiscal Month (FM) 13 Revenue and Expenditure Reports

- Current year to date revenue earned: \$3,321,107
- Current year to date expenditures plus encumbrances: \$3,243,609

Fund Condition Statement (FCS) Based on FM 13

Current Fiscal Year months in reserve came in slightly higher than projected at 4.9. However, this remains on a downward trend and will require additional revenue to address. A regulatory fee increase may serve as a temporary measure to extend the Board's solvency but, ultimately, an increase to the statutory caps is still needed.

Expenditures vs. Budget Fiscal Year (FY) 2024/25

By working with the Budget office to reduce spending as much as possible, the Board was able to spend less than appropriations for FY 2024/25.

Personnel Update

Since its June meeting, the Board has filled two of the three positions that were vacant at that time with the hiring of a Licensing Office Technician and an Enforcement AGPA. At present, the Board has one vacant position for a Staff Services Analyst in the Licensing and Administration Division.

In an effort to reduce spending, the Board has also chosen not to renew the contract for its former Associate Governmental Program Analyst Retired Annuitant in the Enforcement Division. At present, the Board employs only one retired annuitant in its Licensing and Administration Division.

Technology (BreEZe) Update

- A one-year deferral on renewal fees for licensees affected by the Los Angeles fires ended on June 30, 2025..
- The T.Crim modifier used for applicants with criminal history records has been updated to track more data.
- The application summaries for BreEZe transactions are now available for users to download directly from BreEZe at any time after submitting the application.

CBOT Revenue Report

Fiscal Year: 2024-2025

FM 13

	June 2025	YTD
Delinquent Fees	\$4,320	\$51,405
Delinquent Renewal OT	\$3,375	\$40,905
Delinquent Renewal OTA	\$945	\$10,500
Other Regulatory Fees	\$7,135	\$86,425
Citation Fines	\$6,500	\$76,246
Duplicate License OT	\$450	\$4,525
Duplicate License OTA	\$100	\$850
FTB Cite Fine Collection	\$85	\$4,804
Other Regulatory License and Permits	\$30,562	\$412,042
Initial License OT	\$16,370	\$263,351
Initial License OTA	\$4,894	\$50,484
Limited Permit OT	\$800	\$3,700
Limited Permit OTA	\$100	\$1,000
Retired Status OT	\$325	\$2,725
Retired Status OTA	\$0	\$700
Application Fee OT	\$6,650	\$72,350
Application Fee OTA	\$1,400	\$18,150
Refunded Reimbursements	\$0	-\$539
Suspended Revenue	\$23	\$195
Prior Year Revenue Adjustment	\$0	-\$74
Other Revenue	\$21,910	\$113,984
Misc Serv To Public General	\$2,450	\$29,110
Investment Income - Surplus Money Investments	\$19,411	\$83,905
Canceled Warrants Revenue	\$49	\$945
Dishonored Check Fee	\$0	\$25
Renewal Fees	\$33,660	\$2,657,251
Renewal OT	\$22,140	\$2,164,621
Renewal OTA	\$7,890	\$415,830
Restore License To Active OT	\$1,080	\$2,970
Restore License To Active OTA	\$0	\$210
Inactive Renewal OT	\$1,080	\$62,910
Inactive Renewal OTA	\$1,470	\$10,710
TOTAL Revenue	\$97,587	\$3,321,107
Scheduled Reimbursements	\$2,793	\$32,389
Fingerprint Reports	\$2,793	\$32,389
Unscheduled Reimbursements	\$3,090	\$21,724
US Cost Recovery	\$3,090	\$21,724
TOTAL Reimbursements	\$5,883	\$54,113

CBOT Expenditure Report

Fiscal Year: 2024 - 2025

FM: 13

PERSONAL SERVICES					
	Budget	June 2025	YTD	Encumb	YTD + Encumb
5100 PERMANENT POSITIONS	\$1,132,000	\$83,276	\$1,062,890	\$0	\$1,062,890
Earnings - Permanent Civil Service Employee	\$1,025,000	\$74,126	\$951,970	\$0	\$951,970
Earnings - Exempt/Statutory Employee	\$107,000	\$9,150	\$110,919	\$0	\$110,919
5100 TEMPORARY POSITIONS	\$4,000	\$4,516	\$188,782	\$0	\$188,782
Temp Help	\$4,000	\$4,516	\$188,782	\$0	\$188,782
5105-5108 PER DIEM, OVERTIME, & LUMP SUM	\$20,000	\$2,600	\$13,147	\$0	\$13,147
Bd/Commission Mbrs (901, 920)	\$20,000	\$2,600	\$11,900	\$0	\$11,900
OT Earn Oth than to Temp Help	\$0	\$0	\$1,247	\$0	\$1,247
5150 STAFF BENEFITS	\$753,000	\$44,900	\$670,812	\$0	\$670,812
Admin Fee - Health Benefits	\$0	\$0	\$2	\$0	\$2
Dental Insurance	\$2,000	\$518	\$6,568	\$0	\$6,568
Disability Leave - Nonindustri	\$2,000	\$0	\$0	\$0	\$0
Employee Assistance PGM Fee	\$0	\$39	\$290	\$0	\$290
Health Insurance	\$291,000	\$11,308	\$149,874	\$0	\$149,874
Life Insurance	\$0	\$20	\$235	\$0	\$235
Medicare Taxation	\$8,000	\$1,257	\$18,041	\$0	\$18,041
OASDI	\$91,000	\$5,066	\$72,817	\$0	\$72,817
Retirement - General	\$298,000	\$21,465	\$286,649	\$0	\$286,649
Unemployment Insurance	\$3,000	\$0	\$0	\$0	\$0
Vision Care	\$1,000	\$97	\$1,381	\$0	\$1,381
Workers' Compensation	\$25,000	\$0	\$36	\$0	\$36
SCIF Allocation Cost	\$0	-\$683	\$14,486	\$0	\$14,486
Other Post-Employment Benefits	\$27,000	\$2,381	\$32,021	\$0	\$32,021
Staff Benefits - Other	\$5,000	\$3,433	\$88,411	\$0	\$88,411
TOTAL PERSONAL SERVICES	\$1,909,000	\$135,293	\$1,935,631	\$0	\$1,935,631

CBOT Expenditure Report

Fiscal Year: 2024 - 2025

FM: 13

OPERATING EXPENSES & EQUIPMENT					
	Budget	June 2025	YTD	Encumb	YTD + Encumb
5301 GENERAL EXPENSE	\$73,000	\$10,380	\$43,154	\$31	\$43,185
Admin OH-Other State Agencies	\$0	\$201	\$3,004	\$0	\$3,004
Fingerprint Reports	\$22,000	\$4,949	\$24,530	\$0	\$24,530
Conferences	\$0	\$0	\$1,163	\$0	\$1,163
Freight and Drayage	\$0	\$482	\$3,119	\$31	\$3,150
Goods - Other	\$51,000	\$0	\$0	\$0	\$0
Office Supplies - Misc	\$0	\$0	\$5,544	\$0	\$5,544
Subscriptions	\$0	\$4,748	\$5,794	\$0	\$5,794
5302 PRINTING	\$35,000	\$3,719	\$8,666	\$1,359	\$10,024
Office Copiers - Maintenance	\$0	\$167	\$1,411	\$112	\$1,523
Pamphlets, Leaflets, Brochures	\$0	\$3,552	\$7,254	\$1,247	\$8,501
Printing - Other	\$35,000	\$0	\$0	\$0	\$0
5304 COMMUNICATIONS	\$14,000	\$105	\$1,571	\$0	\$1,571
Telephone Services	\$0	\$105	\$1,571	\$0	\$1,571
Communications - Other	\$14,000	\$0	\$0	\$0	\$0
5306 POSTAGE	\$18,000	\$2,922	\$16,882	\$0	\$16,882
DCA Postage Allo	\$0	\$2,922	\$16,882	\$0	\$16,882
Postage - Other	\$18,000	\$0	\$0	\$0	\$0
5308 INSURANCE	\$0	\$0	\$23	\$0	\$23
Insurance - Other	\$0	\$0	\$23	\$0	\$23

CBOT Expenditure Report

Fiscal Year: 2024 - 2025

FM: 13

	Budget	June 2025	YTD	Encumb	YTD + Encumb
53202-204 IN STATE TRAVEL	\$25,000	\$5,172	\$29,789	\$0	\$29,789
Travel-In State-Per Diem Lodgi	\$0	\$944	\$10,345	\$0	\$10,345
Travel-In State-Per Diem Meals	\$0	\$1,034	\$4,577	\$0	\$4,577
Travel-In State-Per Diem Other	\$0	\$71	\$442	\$0	\$442
Travel-In St-Trav Agcy Mgt Fee	\$0	\$18	\$68	\$0	\$68
CalATERS Service Fee	\$0	\$0	\$71	\$0	\$71
Travel-In State-Commercial Air	\$0	\$1,912	\$9,432	\$0	\$9,432
Travel-In State - Rail & Bus	\$0	\$0	\$49	\$0	\$49
Travel-In State-Taxi & Shuttle	\$0	\$0	\$10	\$0	\$10
Lyft-Transportation Network Co	\$0	\$238	\$394	\$0	\$394
Uber-Transportation Network Co	\$0	\$0	\$317	\$0	\$317
Other-Transportation Network	\$0	\$0	\$43	\$0	\$43
Travel - In State -Private Car	\$0	\$338	\$2,434	\$0	\$2,434
Travel - In State - Rental Car	\$0	\$617	\$1,608	\$0	\$1,608
Travel - In State - Other	\$25,000	\$0	\$0	\$0	\$0
5322 TRAINING	\$9,000	\$0	\$0	\$0	\$0
Training - Tuition & Registration	\$9,000	\$0	\$0	\$0	\$0
5324 FACILITIES	\$147,000	\$13,197	\$144,821	\$0	\$144,821
Facilities Operations	\$18,000	\$0	\$0	\$0	\$0
Facilities Planning -Gen Svcs	\$0	\$1,383	\$5,465	\$0	\$5,465
Rents and Leases	\$129,000	\$0	\$0	\$0	\$0
Rent -Bldgs&Grounds(Non State)	\$0	\$11,814	\$139,356	\$0	\$139,356
53402-53403 C/P SERVICES (INTERNAL)	\$243,000	\$36,173	\$326,042	\$0	\$326,042
Legal - Attorney General	\$197,000	\$35,373	\$255,694	\$0	\$255,694
Office of Adminis Hearings	\$46,000	\$800	\$70,348	\$0	\$70,348

CBOT Expenditure Report

Fiscal Year: 2024 - 2025

FM: 13

	Budget	June 2025	YTD	Encumb	YTD + Encumb
53404-53405 C/P SERVICES (EXTERNAL)	\$131,000	\$5,063	\$30,060	\$4,034	\$34,095
Administrative	\$0	\$0	\$13,378	\$4,034	\$17,412
Subject Matter Experts	\$0	\$263	\$1,931	\$0	\$1,931
Compliance Inspect & Investiga	\$0	\$4,125	\$6,382	\$0	\$6,382
Information Technology	\$0	\$0	\$102	\$0	\$102
Legal - Witness Fees	\$7,000	\$0	\$94	\$0	\$94
Reim Exp -Nontaxable (Non Emp)	\$0	\$0	\$19	\$0	\$19
Consult & Prof Svcs Extern Oth	\$117,000	\$0	\$0	\$0	\$0
Court Reporter Servs	\$7,000	\$675	\$8,155	\$0	\$8,155
5342 DEPARTMENT PRORATA	\$720,000	\$49,978	\$656,644	\$0	\$656,644
Division of Investigation DOI	\$51,000	-\$478	\$45,355	\$0	\$45,355
Consumer Client Servs Div CCSD	\$669,000	\$50,456	\$611,289	\$0	\$611,289
5342 DEPARTMENTAL SERVICES	\$0	\$159	\$744	\$0	\$744
Departmental Services - Other	\$0	\$159	\$744	\$0	\$744
5344 CONSOLIDATED DATA CENTERS	\$14,000	\$12,632	\$12,632	\$0	\$12,632
Consolidated Data Centers	\$14,000	\$12,632	\$12,632	\$0	\$12,632
5346 INFORMATION TECHNOLOGY	\$4,000	\$2,451	\$22,939	\$0	\$22,939
IT Services - Hardware Maint	\$0	\$0	\$5,695	\$0	\$5,695
IT Services - Subscription	\$0	\$1,144	\$6,866	\$0	\$6,866
IT Svcs-Oth(Security/Archival)	\$0	\$214	\$1,365	\$0	\$1,365
Internet Service	\$0	\$1,093	\$6,558	\$0	\$6,558
IT Supplies (Paper, Toner, etc	\$0	\$0	\$2,355	\$0	\$2,355
E-Waste Recycl & Disposal Fees	\$0	\$0	\$100	\$0	\$100
Information Technology - Other	\$4,000	\$0	\$0	\$0	\$0

CBOT Expenditure Report

Fiscal Year: 2024 - 2025

FM: 13

	Budget	June 2025	YTD	Encumb	YTD + Encumb
5362-5368 EQUIPMENT	\$22,000	\$0	\$8,168	\$0	\$8,168
Computers & Computer Equipment	\$0	\$0	\$7,320	\$0	\$7,320
Office Equipment	\$22,000	\$0	\$0	\$0	\$0
Software	\$0	\$0	\$848	\$0	\$848
54 SPECIAL ITEMS OF EXPENSE	\$0	\$0	\$419	\$0	\$419
Other Special Items of Expense	\$0	\$0	\$419	\$0	\$419
OPERATING EXPENSES & EQUIPMENT	\$1,455,000	\$141,951	\$1,302,553	\$5,424	\$1,307,977
OVERALL TOTAL EXPENDITURES	\$3,364,000	\$277,244	\$3,238,184	\$5,424	\$3,243,609

CA Board of Occupational Therapy
Fund Analysis of Fund Condition
(Dollars in Thousands)

Prepared 10.27.2025

2025 Budget Act with 2024-25 Actuals

	PY 2024-25	CY 2025-26	BY 2026-27	BY +1 2027-28	BY +2 2028-29	BY +3 2029-30
BEGINNING BALANCE	\$ 1,505	\$ 1,433	\$ 1,186	\$ 815	\$ 336	\$ -252
Prior Year Adjustment	\$ 11	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 1,516	\$ 1,433	\$ 1,186	\$ 815	\$ 336	\$ -252
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS						
Revenues						
Delinquent fees	\$ 51	\$ 49	\$ 49	\$ 49	\$ 49	\$ 49
Renewal fees	\$ 2,657	\$ 2,599	\$ 2,599	\$ 2,599	\$ 2,599	\$ 2,599
Other regulatory fees	\$ 86	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55
Other regulatory licenses and permits	\$ 412	\$ 486	\$ 486	\$ 486	\$ 486	\$ 486
Miscellaneous Services to the Public	\$ 29	\$ 32	\$ 32	\$ 32	\$ 32	\$ 32
Income from surplus money investments	\$ 84	\$ 37	\$ 12	\$ 5	\$ -	\$ -
Escheat of unclaimed checks and warrants	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1
Totals, Revenues	\$ 3,320	\$ 3,259	\$ 3,234	\$ 3,227	\$ 3,222	\$ 3,222
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	\$ 3,320	\$ 3,259	\$ 3,234	\$ 3,227	\$ 3,222	\$ 3,222
TOTAL RESOURCES	\$ 4,836	\$ 4,692	\$ 4,420	\$ 4,042	\$ 3,558	\$ 2,970
EXPENDITURES						
Board Operations	\$ 3,189	\$ 3,285	\$ 3,384	\$ 3,485	\$ 3,590	\$ 3,697
Supplemental Pension	\$ 2	\$ -	\$ -	\$ -	\$ -	\$ -
Payments Statewide Pro Rata	\$ 212	\$ 221	\$ 221	\$ 221	\$ 221	\$ 221
TOTALS, EXPENDITURES	\$ 3,403	\$ 3,506	\$ 3,605	\$ 3,706	\$ 3,811	\$ 3,918
FUND BALANCE	\$ 1,433	\$ 1,186	\$ 815	\$ 336	\$ -252	\$ -949
Reserve for economic uncertainties						
Months in Reserve	4.9	3.9	2.6	1.1	-0.8	-2.9

NOTES:

1. Assumes workload and revenue projections are realized in BY+1 and ongoing.
2. Expenditure growth projected at 3% beginning BY+1.

Breeze Updates Jan-Oct 2025

- **Executive Order: 2025 Wildfire Deferral Ended (6/2025)**
Defers renewal fees for one year for licenses impacted by the Los Angeles wildfires that hold licenses with expiration dates of 1/31/2025 through 6/30/2025 and have not already paid.
- **Add Columns for T-CRIM modifier to Breeze for staff (8/2025)**
Add additional columns for the T-CRIM RSD to help with creating and testing reports. Related to AB 2138. Added 5 new columns and their values.
- **Redacted Application Summaries not meeting Legal requirements (10/2025)**
Instead of emailing the PDF summary attachment to the applicants, allow the applicants to download the application summary for any application when authenticated through VO at any time after the application has been submitted online. Currently the online users can only download the attachment at the time they submit the application. Since the attachment would be downloaded securely through the VO system, the redaction from the document could be removed and a single version of the non-redacted application summary could be used for both purposes.

CA Board of Occupational Therapy
Applications Data: July 1, 2025– Sept 30, 2025

Transaction Type	July		Aug		Sept		Total Received 1Q	Total Approved 1Q	Average Received per Month	Average Approved per Month
	Received	Approved	Received	Approved	Received	Approved	Received	Approved	Received	Approved
OT License Apps	129	128	152	119	135	141	416	388	139	129
OT License Issued	132	131	113	114	136	133	381	378	127	126
OT LP Apps	4	2	8	4	11	12	23	18	8	6
OT LP Issued	1	3	3	3	9	8	13	14	4	5
OTA License Apps	27	19	31	27	40	26	98	72	33	24
OTA License Issued	20	20	29	29	26	26	75	75	25	25
OTA LP Apps	2	1	0	1	1	0	3	2	1	1
OTA LP Issued	1	0	1	2	0	0	2	2	1	1
A/P – Hand Therapy	2	7	3	2	3	0	8	9	3	3
A/P – PAMs	9	3	8	3	11	4	28	10	9	3
A/P - Swallowing	6	1	2	0	3	5	11	6	4	2
Duplicate Wall	6	6	8	8	4	4	18	18	6	6
Pocket License	25	25	24	24	31	27	80	76	27	25
Set Inactive to Active	5	5	3	4	3	3	11	12	4	4
Name Changes	31	14	57	73	42	41	130	128	43	43
Address Changes	242	242	258	258	238	238	738	738	246	246
Verifications	89	82	64	61	68	58	221	201	74	67
Set to Retired	8	8	11	10	11	12	30	30	10	10
Set Retired to Active	1	1	1	2	1	1	3	4	1	1
Totals	740	698	776	744	773	739	2289	2181	763	727
Transaction Type	July		Aug		Sept		Total Approved 1Q	Average Approved per Month		
OT Renewals	769		692		695		2156	719		
OTA Renewals	194		149		188		531	177		
Totals	963		841		883		2,687	896		

CBOT CASES/COMPLAINTS DATA

April 1, 2025 – June 30, 2025

CATEGORY	QUANTITY
<i>Total Complaints Opened/Received:</i>	212
Conviction/Arrest Investigations:	37
Complaints Opened/Received:	175
Petition for Reinstatement Received:	1
Applications Denied per BPC 480:	1
<i>Complaints Closed:</i>	207
<i>Total Complaints/Cases Pending: prior QTR pending cases + current QTR cases received – current QTR cases closed=</i>	388
DOI Investigations Initiated:	3
DOI Investigation Reports Received:	0
<i>DOI Investigations Pending:</i>	13
Cases Transmitted to AGO:	5
Statement of Issues Filed:	0
Accusations Filed:	5
BPC 820/CCR 4148 Ordered:	0
PC 23 Issued:	0
ISO Issued:	0
Petition to Revoke Probation (PTR) Filed:	0
Accusation and PTR Filed:	0
Case(s) Withdrawn:	0
Case(s) Dismissed:	0
<i>Total Cases Pending at Office of the Attorney General</i>	27
Cease Practice Order(s) Issued:	0
Cease Practice Order(s) Lifted:	0
<i>Final Decisions Effective:</i>	6

OT CITATIONS
April 1, 2025 - June 30, 2025

#	VIOLATION						FINE	FINE REDUCE	TOTAL FINE DUE	DATE ISSUED	ABATE	APPEAL RECEIVED				PAYMENT			
	FTC	UPC	PDU	ULP	ADC	OTHER						ICRC	ADMIN	DISMISSED	WITHDRAWN	Payment Date	Paid in Full	Payment Amount	Balance (OT)
1	0	0	0	0	1	0	\$85.00		\$85.00	04/01/25	0	0	0	0	0	04/24/25	1	\$85.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0	04/15/25	1	\$600.00	\$0.00
1	0	0	0	1	0	0	\$300.00		\$300.00	04/03/25	0	0	0	0	0	04/19/25	1	\$300.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	1	0	0	\$600.00		\$600.00	04/03/25	0	1	1	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00	\$600.00	\$0.00	04/04/25	1	1	0	0	1		0	\$0.00	\$0.00
1	0	0	0	0	0	1	\$400.00		\$400.00	04/04/25	0	0	0	0	0	04/08/25	1	\$400.00	\$0.00
1	0	0	0	1	0	0	\$600.00		\$600.00	04/07/25	1	1	0	0	0		0	\$0.00	\$600.00
1	0	0	1	0	0	0	\$150.00		\$150.00	04/08/25	0	0	0	0	0	04/27/25	1	\$150.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/08/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	1	0	0	\$150.00		\$150.00	04/08/25	0	0	0	0	0	04/11/25	1	\$150.00	\$0.00
1	0	0	1	1	0	0	\$600.00		\$600.00	04/08/25	1	0	0	0	0	07/12/25	1	\$600.00	\$0.00
1	0	0	0	1	0	0	\$150.00		\$150.00	04/08/25	0	0	0	0	0	04/14/25	1	\$150.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/09/25	1	1	0	1	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00	\$600.00	\$0.00	04/10/25	1	0	0	0	1		0	\$0.00	\$0.00
1	0	0	0	0	0	0	\$350.00		\$350.00	04/10/25	1	0	0	0	0	04/14/25	1	\$350.00	\$0.00
1	0	0	0	0	0	0	\$25.00		\$25.00	04/10/25	1	0	0	0	0	05/06/25	1	\$25.00	\$0.00
1	0	0	0	1	0	0	\$375.00		\$375.00	04/10/25	0	0	0	0	0	04/22/25	1	\$375.00	\$0.00
1	0	0	0	1	0	0	\$900.00		\$900.00	04/10/25	0	0	0	0	0	04/15/25	1	\$900.00	\$0.00
1	0	0	0	1	0	0	\$150.00		\$150.00	04/11/25	0	0	0	0	0	05/09/25	1	\$150.00	\$0.00
1	0	0	0	0	0	0	\$100.00		\$100.00	04/14/25	1	0	0	0	0	04/17/25	1	\$100.00	\$0.00

#	VIOLATION							FINE	FINE REDUCE	TOTAL FINE DUE	DATE ISSUED	ABATE	APPEAL RECEIVED				PAYMENT			
	FTC	UPC	PDU	ULP	ADC	OTHER							ICRC	ADMIN	DISMISSED	WITHDRAWN	Payment Date	Paid in Full	Payment Amount	Balance (OT)
1	0	0	0	0	1	0	\$85.00		\$85.00	04/01/25	0	0	0	0	0	0	04/24/25	1	\$85.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0	0	04/15/25	1	\$600.00	\$0.00
1	0	0	0	1	0	0	\$500.00		\$500.00	04/14/25	0	0	0	0	0	0	04/17/25	1	\$500.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	04/15/25	1	0	0	0	0	0	05/15/25	1	\$85.00	\$0.00
1	0	0	0	1	0	0	\$375.00		\$375.00	04/16/25	0	0	0	0	0	0	04/22/25	1	\$375.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	04/16/25	0	0	0	0	0	0	04/18/25	1	\$85.00	\$0.00

#	VIOLATION						FINE	FINE REDUCE	TOTAL FINE DUE	DATE ISSUED	ABATE	APPEAL RECEIVED				PAYMENT			
	FTC	UPC	PDU	ULP	ADC	OTHER						ICRC	ADMIN	DISMISSED	WITHDRAWN	Payment Date	Paid in Full	Payment Amount	Balance (OT)
1	0	0	0	0	1	0	\$85.00		\$85.00	04/01/25	0	0	0	0	0	04/24/25	1	\$85.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0	04/15/25	1	\$600.00	\$0.00
1	0	0	0	0	0	0	\$75.00		\$75.00	04/18/25	0	0	0	0	0	05/14/25	1	\$75.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	04/22/25	0	0	0	0	0	05/05/25	1	\$85.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/23/25	1	1	0	1	0		0	\$0.00	\$600.00
1	0	0	0	0	0	1	\$300.00		\$300.00	05/05/25	0	0	0	0	0	05/21/25	1	\$300.00	\$0.00
1	0	0	0	0	0	0	\$1,000.00		\$1,000.00	05/08/25	0	0	0	0	0	05/31/25	1	\$1,000.00	\$0.00
1	0	0	0	0	0	0	\$1,000.00		\$1,000.00	05/08/25	0	0	0	0	0	05/27/25	1	\$1,000.00	\$0.00
1	0	0	0	1	0	0	\$225.00		\$225.00	05/12/25	0	1	0	0	0	07/15/25	1	\$225.00	\$0.00
1	0	0	0	0	1	0	\$600.00	\$600.00	\$0.00	05/12/25	1	1	1	0	1		0	\$0.00	\$0.00
1	0	0	0	0	1	0	\$600.00	\$600.00	\$0.00	05/12/25	1	1	0	0	1		0	\$0.00	\$0.00
1	0	0	0	1	0	0	\$300.00		\$300.00	05/13/25	0	0	0	0	0	05/19/25	1	\$300.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/13/25	1	0	0	0	0	06/30/25	1	\$85.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/15/25	1	1	0	1	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/15/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	1	0	0	0	\$300.00		\$300.00	05/15/25	0	0	0	0	0	06/30/25	1	\$300.00	\$0.00
1	0	0	0	0	1	0	\$375.00		\$375.00	05/15/25	1	0	0	0	0	05/21/25	1	\$375.00	\$0.00
1	0	0	0	0	1	0	\$600.00		\$600.00	05/15/25	1	0	0	0	0	07/29/25	1	\$600.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/19/25	0	1	0	1	0		0	\$0.00	\$85.00
1	0	0	0	1	0	0	\$300.00		\$300.00	05/19/25	0	0	0	0	0	06/13/25	1	\$300.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/19/25	0	0	0	0	0		0	\$0.00	\$85.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/19/25	0	0	0	0	0		0	\$0.00	\$85.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/19/25	1	0	0	0	0		0	\$0.00	\$85.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/19/25	1	0	0	0	0		0	\$0.00	\$85.00
1	1	0	0	0	0	0	\$600.00	\$600.00	\$0.00	05/19/25	1	1	0	0	1		0	\$0.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/20/25	0	0	0	0	0		0	\$0.00	\$85.00

#	VIOLATION						FINE	FINE REDUCE	TOTAL FINE DUE	DATE ISSUED	ABATE	APPEAL RECEIVED				PAYMENT			
	FTC	UPC	PDU	ULP	ADC	OTHER						ICRC	ADMIN	DISMISSED	WITHDRAWN	Payment Date	Paid in Full	Payment Amount	Balance (OT)
1	0	0	0	0	1	0	\$85.00		\$85.00	04/01/25	0	0	0	0	0	04/24/25	1	\$85.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0	04/15/25	1	\$600.00	\$0.00
1	0	0	0	1	0	0	\$375.00		\$375.00	05/21/25	0	0	0	0	0	08/13/25	1	\$375.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/22/25	0	0	0	0	0	06/06/25	1	\$85.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/22/25	1	0	0	0	0	06/20/25	1	\$85.00	\$0.00
1	0	0	0	0	1	0	\$600.00		\$600.00	05/22/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00	\$600.00	\$0.00	5/23/2025	1	1	0	0	1		0	\$0.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/23/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	1	0	0	\$1,300.00		\$1,300.00	05/23/25	0	0	0	0	0	06/19/25	1	\$1,300.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/28/25	1	0	0	0	0		0	\$0.00	\$85.00
1	0	0	0	0	0	0	\$600.00		\$600.00	06/11/25	1	0	0	0	0	08/06/25	1	\$600.00	\$0.00
1	0	0	0	0	1	0	\$85.00		\$85.00	06/11/25	1	0	0	0	0	06/30/25	1	\$85.00	\$0.00
1	0	0	0	1	0	0	\$150.00		\$150.00	06/18/25	0	0	0	0	0	06/18/25	1	\$150.00	\$0.00
63	15	0	3	17	20	2	\$24,700.00	\$3,600	\$21,100		33	12	2	4	6		37	\$12,705	\$8,395

Violation Key:

FTC - Failure to Cooperate UPC

- Unprofessional Conduct ULP

- Unlicensed Practice

PDU - Continuing Education

ADC - Failure to Notify of Address Change

OTHER (Negligence, etc.)

OTA CITATIONS
April 1, 2025 - June 30, 2025

#	VIOLATION						FINE	FINE REDUCE	TOTAL FINE DUE	DATE ISSUED	ABATE	APPEAL RECEIVED				PAYMENT			
	FTC	UPC	ULP	PDU	ADC	OTHER						ICRC	ADMIN	DISMISSED	WITHDRAWN	Payment Date	Paid in Full	Payment Amount	Balance (OT)
1	0	0	0	0	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	1	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	0	0	1	\$250.00	\$250.00	\$250.00	04/01/25	0	1	0	0	1		0	\$0.00	\$0.00
1	0	0	1	0	0	0	\$300.00		\$300.00	04/01/25	0	0	0	0	0	04/24/25	1	\$300.00	\$0.00
1	0	0	0	1	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0	04/21/25	1	\$600.00	\$0.00
1	0	0	1	0	0	0	\$600.00		\$600.00	04/03/25	1	0	0	0	0	08/08/25	1	\$600.00	\$0.00
1	0	0	0	0	0	0	\$600.00		\$600.00	04/07/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	0	1	0	\$85.00		\$85.00	04/21/25	0	0	0	0	0		0	\$0.00	\$85.00
1	0	0	1	0	0	0	\$300.00		\$300.00	05/06/25	0	0	0	0	0	06/01/25	0	\$300.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/06/25	1	1	0	0	0	08/18/25	1	\$600.00	\$0.00
1	1	0	0	0	0	0	\$600.00	\$600.00	\$0.00	05/06/25	1	1	0	0	1		0	\$0.00	\$0.00
1	0	0	0	1	0	0	\$62.50		\$62.50	05/12/25	0	0	0	0	0	05/19/25	1	\$62.50	\$0.00
1	0	0	1	0	0	0	\$1,400.00		\$1,400.00	05/12/25	0	0	0	0	0	06/13/25	1	\$1,400.00	\$0.00
1	0	0	0	1	0	0	\$600.00		\$600.00	05/15/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	0	0	0	\$225.00		\$225.00	05/15/25	0	0	0	0	0	06/06/25	1	\$225.00	\$0.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/16/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	0	1	0	\$85.00		\$85.00	05/19/25	1	0	0	0	0		0	\$0.00	\$85.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/20/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	05/20/25	1	0	0	0	0		0	\$0.00	\$600.00
1	1	0	0	0	0	0	\$600.00		\$600.00	06/12/25	1	1	1	0	0		0	\$0.00	\$600.00
1	0	0	1	0	0	0	\$700.00		\$700.00	06/30/25	0	0	0	0	0	07/24/25	1	\$700.00	\$0.00
21	6	0	5	4	2	1	\$10,608	\$850	\$9,758		13	4	1	0	0		8	\$4,788	\$4,970

Violation Key:

#	VIOLATION						FINE	FINE REDUCE	TOTAL FINE DUE	DATE ISSUED	ABATE	APPEAL RECEIVED				PAYMENT			
	FTC	UPC	ULP	PDU	ADC	OTHER						ICRC	ADMIN	DISMISSED	WITHDRAWN	Payment Date	Paid in Full	Payment Amount	Balance (OT)
1	0	0	0	0	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	1	0	0	\$600.00		\$600.00	04/01/25	1	0	0	0	0		0	\$0.00	\$600.00
1	0	0	0	0	0	1	\$250.00	\$250.00	\$250.00	04/01/25	0	1	0	0	1		0	\$0.00	\$0.00

FTC - Failure to Cooperate

UPC - Unprofessional

Conduct ULP - Unlicensed
Practice

PDU - Continuing Education

ADC - Failure to Notify of Address

Change OTHER (Negligence, etc.)

CASES PENDING WITH THE OFFICE OF THE ATTORNEY GENERAL

Date Transmitted	Complaint Number	Case Type	Case Status
08/14/2023	2023-502	ACC	Proposed Decision received 10/23/2025
12/26/2023	2024-249	ACC	Stipulated Settlement Terms to Resp 10/24/2025.
04/16/2024	2024-237	ACC	Scheduled for Closed Session 11/6/2025.
06/19/2024	2024-691	ACC	Signed Settlement rec'd 10/10/2025.
06/20/2024	2022-150	ACC	Scheduled for Closed Session 11/6/2025.
07/02/2024	2023-271	ACC	Scheduled for Closed Session 11/6/2025.
07/09/2024	2022-088	ACC	Scheduled for Closed Session 11/6/2025.
08/05/2024	2023-102	ACC	Hearing Set for March 17-19, 2026.
08/06/2024	2023-504	ACC	Scheduled for Closed Session 11/6/2025.
09/12/2024	2024-047	ACC	Scheduled for Closed Session 11/6/2025.
09/12/2024	2022-287	ACC	Scheduled for Closed Session 11/6/2025.
09/19/2024	2023-342	ACC	Signed Settlement rec'd 10/14/2025
11/19/2024	2024-074	ACC	Hearing Scheduled for 11/20/2025.

Updated 10/28/2025

Date Transmitted	Complaint Number	Case Type	Case Status
12/24/2024	2023-433	ACC	Scheduled for Closed Session 11/6/2025.
01/21/2025	2024-081	ACC	Hearing Scheduled for 01/12/2026.
02/13/2025	2024-019	ACC	Signed Settlement rec'd 10/23/2025
02/27/2025	2024-373	ACC	Hearing Scheduled for 01/21/2026.
03/24/2025	2025-399	ACC	Draft Accusation rec'd 09/22/2025
03/25/2025	2021-670	ACC	Hearing Scheduled for 01/12/2026.
05/02/2025	2025-590	ACC	Notice of Defense Received 07/22/2025.
04/01/2025	2025-596	ACC	Hearing Scheduled for 03/03/2026.
09/12/2025	2025-982	N/A	Reinstatement Hearing scheduled for 12/4/2025
09/18/2025	2026-274	ACC	Accusation filed 10/3/2025
09/23/2025	2023-230	ACC	Case Assigned to AG 10/16/2025
10/22/2025	2025-764	ACC	Case Assigned to AG 10/27/2025

FINAL DECISIONS
April 1, 2025 – June 30, 2025

Effective	Name	Type	Violation
04/09/2025	Redman, Samantha	Public Reproval	Unprofessional Conduct - Failed to Abate Unlicensed Practice Inquiry
05/08/2025	Dugan, Alexandra	Revocation	Unprofessional Conduct – Criminal Charges/Convictions
05/08/2025	Barkley-Brackett	Revocation	Unprofessional Conduct – Failed to Abate Criminal Charges/Convictions
05/25/2025	Bastianelli, Nachele	Revocation	Failed to Comply with Probationary Terms
06/27/2025	Jordan, Laura	Revocation	Failed to Comply with Probationary Terms
06/27/2025	Eddy, Brian	Revocation	Unprofessional Conduct – Failed to Abate Unlicensed Practice Inquiry

LICENSEES CURRENTLY ON PROBATION

NAME	LICENSE #	LENGTH OF PROBATION	EFFECTIVE DATE	COMPLETION DATE
Apolinario, Karen	OT 3982	3 years	12/26/2024	
Caro, Tabitha	OTA 5002	3 years	11/27/2023*	
Clendenen, Danielle	OT 6616	4 years	10/16/2024	
DeLeon, Jason	OTA 3228	3 years	07/04/2025	
Dowd, Joshua	OT 18574	3 years	03/27/2018*	
Edwards, Anna	OTA 2453	3 years	04/26/2019*	
Ferrer, Oscar	OT 3726	3 years	07/19/2023	
Frederico, Victoria	OT 15499	3 years	10/28/2024	
Heng, Sonny	OT 18476	3 years	11/03/2021*	
Hickam, Tracy	OT 5129	3 years	12/18/2024*	
Jaghlassian, Linda	OTA 3079	3 years	03/30/2023	
Johnson, Anthony	OT 16291	4 years	02/26/2024*	
Johnson, Janyce	OT 6848	3 years	03/01/2024*	
McCoy-Guzman	OTA 2109	3 years	03/17/2022	07/01/2025
Moening, Heather	OTA 2547	3 years	12/18/2024*	
Powell, Diana C.	OT 6367	3 years	06/03/2016*	
Provost, Ericka	OT 16010	3 years	12/26/2021*	
Roberts, Victoria	OTA 7096	3 years	03/18/2025	
Ross, Donmishette	OT 11356	2 years	10/10/2024*	
Ryskalczyk, Roxanne	OT 5654	3 years	08/29/2021*	
Sabet, Sabrina	OT 18366	2 years	10/10/2024	
Sandage, Spencer	Ot 17847	3 years	12/27/2024	
Schmidt, Rebecca	OT 8291	3 years	11/27/2009 *	
Suggs, Monica	OTA 1101	2.5 years	03/30/2019*	

Tolbert, Kristine	OT 4410	4 years	03/29/2019	07/01/2025
Torossian, Brittany	OT 16579	3 years	09/28/2023	
Tsegaye, Meaza	OTA 706	2 years	07/04/2025	
Whigham, Corey	OT 12215	3 years	10/04/2025*	
Wilson, Candice	OT 1436	3 years	07/16/2020*	

* Probation "tolled" or extended beyond the original expiration date.

Report updated 09/08/2025

AGENDA ITEM 18

SELECTION OF 2026 BOARD MEETING DATES.

JANUARY							FEBRUARY							MARCH							APRIL						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7	29	30	31	1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	1	2	3	4	5	6	7	29	30	31	1	2	3	4	26	27	28	29	30	1	2
1	2	3	4	5	6	7	8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
MAY							JUNE							JULY							AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2	31	1	2	3	4	5	6	28	29	30	1	2	3	4	26	27	28	29	30	31	1
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30	1	2	3	4	26	27	28	29	30	31	1	23	24	25	26	27	28	29
31	1	2	3	4	5	6	5	6	7	8	9	10	11	2	3	4	5	6	7	8	30	31	1	2	3	4	5
SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
30	31	1	2	3	4	5	27	28	29	30	1	2	3	1	2	3	4	5	6	7	29	30	1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
27	28	29	30	1	2	3	25	26	27	28	29	30	31	29	30	1	2	3	4	5	27	28	29	30	31	1	2

*Sunset Hearing likely to be held in March