



## **ADMINISTRATIVE COMMITTEE MEETING NOTICE & AGENDA**

**September 14, 2023**

**Woodbury University  
Bowman Conference Room  
7500 N. Glenoaks Blvd, Burbank, CA 91504**

Call (916) 263-2294 for more information

**DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA.**

**Thursday, September 15, 2023**

**2:00 pm – Committee Meeting**

*The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.*

1. Call to order, roll call, establishment of a quorum.
2. President/Committee Chair's Opening Remarks.
3. Public Comment for Items Not on the Agenda.  
*Please note: The Committee may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]*
4. Review and vote on approval of the March 22, 2023, Committee meeting minutes.
5. Review and vote on approval of the August 18, 2023, Committee meeting minutes.
6. Consideration and possible recommendation to the Board on amending California Code of Regulations (CCR), Title 16, Division 39, Article 9, Section 4180, Definitions.
7. Consideration and possible recommendation to the Board on amending California Code of Regulations (CCR), Title 16, Division 39, Article 9, Section 4181, Supervision Parameters.

8. Consideration and possible recommendation and action on other regulations effected by proposed amendments to California Code of Regulations (CCR), Title 16, Division 39, Article 9, Sections 4180 and 4181.
9. New suggested agenda items for a future meeting.

### **Meeting adjournment.**

#### **Opportunity for public comment is provided for each agenda item.**

The meeting may be cancelled without notice. For verification, please check the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov) or call 916-263-2294 to verify meeting details.

Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Committee may discuss agenda items in any order on each day, unless noticed as "time certain." Agenda Items may be taken out of order or tabled or held over to a subsequent meeting for convenience, to accommodate speakers, or to maintain a quorum.

The Committee Chair may apportion available time among those who wish to provide comment.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Rachael Hutchison at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to CBOT, 1610 Arden Way, Suite 121, Sacramento, California, 95815.

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Rachael Hutchison at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to CBOT, 1610 Arden Way, Suite 121, Sacramento, California, 95815.

This meeting notice agenda as well as all Board and Committee meeting agendas and minutes can be found on the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov).