

## **AGENDA ITEM 6**

**PRESENTATION ON BOARD MEETING LOCATION REQUIREMENTS, MEETING FORMATS AND VARIOUS WAYS TO OBSERVE OR PARTICIPATE (IN-PERSON, WEBEX, WEBCAST) IN THE MEETING.**

## How to Access a WebEx Meeting

To participate or observe the meeting on February 9, 2023, please log on to this website:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m760531fb3fba34bb286634510570efad>

Event Number: 24977869429, followed by the Password: **CBOT02092023**

If joining by mobile device or phone, call 415-655-0001 (US toll)

Enter access code/meeting number: **24977869429**, followed by #.

Enter password: **22680209**, followed by #.

## How to Access a Webcast Meeting

1. Access the California Board of Occupational Therapy's (CBOT) website at: [bot.ca.gov](http://bot.ca.gov).



2. Scroll to the bottom of the webpage and click on the DCA logo. Depending upon the web browser used, one of the icons shown below will display.

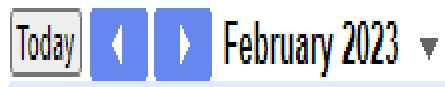


3. On the DCA website, click on 'Public Meetings' at the top right of your screen (below).

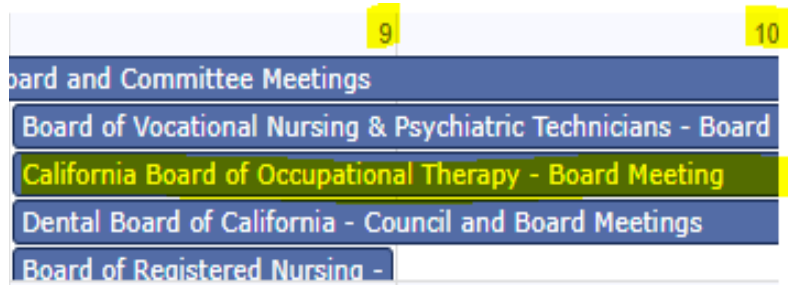


### Public Meetings

4. A yearly calendar will be displayed with the current month showing. You may arrow through the calendar (below) to locate the month you wish to view.



- You may click on the blue link of your chosen Board/Bureau meeting and view the meeting agenda or add a reminder to your calendar at this step.



- If you wish to narrow your search for **only** meetings that have a live webcast option, you may do so by clicking on the link at the top right of the page and then scroll down to view every option of available webcasts for the current day. (below) Hit play to proceed.

Click on the following link to see a list of scheduled webcasts: <https://thedcapage.blog/webcasts/>


- Lastly, if you miss the opportunity to view a live webcast, you may access the CBOT website [cbot@dca.ca.gov](http://cbot@dca.ca.gov) and click on the 'Meetings' tab within the burgundy **Quick Hits** column at the right of screen. Select the correct meeting year. If a meeting was webcast, there will be a link(s) at the far right of the meeting. Webcasts are added to the Board's website three to five working days following the meeting.

Meeting Type	Date	Location	Agenda/Materials	Minutes	Webcast
Board Meeting	January 26, 2022	Teleconference WebEx Canceled	<a href="#">Agenda</a> Canceled		
Board Meeting	February 15, 2022	Teleconference WebEx	<a href="#">Agenda</a> <b>Meeting Materials:</b> <a href="#">Agenda Item 4</a> <a href="#">Agenda Item 5</a> <a href="#">Agenda Items 6-7</a>	<a href="#">Minutes</a>	
Board Meeting	May 19-20, 2022	CSU Dominguez Hills 1000 East Victoria Street Carson, CA 90747 Room TBD	<a href="#">Agenda</a> <b>Meeting Materials:</b> <a href="#">Agenda Item 4</a> <a href="#">Agenda Item 7-9</a> <a href="#">Agenda Item 10-11</a> <a href="#">Agenda Item 12-15</a> <a href="#">Agenda Item 16 and 18</a> <a href="#">Agenda Item 23-24</a> <a href="#">Agenda Item 25a-d</a> <a href="#">Agenda Item 25e-h</a>	<a href="#">Minutes</a>	<a href="#">Webcast - May 19 Webcast - Part 1</a> <a href="#">May 19 Webcast - Part 2</a> <a href="#">May 20 Webcast</a>

# How to Subscribe to CBOT Email Notification Lists

Visit the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov).

On the homepage under *Quick Hits* click "Join Our Mailing List" to subscribe.



**California Board of Occupational Therapy**



**Occupational Therapists and Occupational Therapy Assistants work with people experiencing different medical conditions or disabilities to develop, improve or restore functional daily living skills.**

Dear Stakeholders –

While California continues to navigate the uncertainty of Novel Coronavirus (COVID-19) and limit its spread, the Board is committed to supporting our licensees, applicants, and consumers throughout the course of this pandemic and to provide continuity of service at all times. The Board is closely monitoring the COVID-19 situation, coordinating with the state and local governments, and working with our partners to protect the health of Californians.

**Quick Hits**

- ▶ Stakeholder Satisfaction Survey
- ▶ COVID-19 Vaccine Information
- ▶ Verify a License
- ▶ OT Practice Act
- ▶ Regulations
- ▶ Become a **Disaster Healthcare** Volunteer!
- ▶ **Join Our Mailing List**
- ▶ Meetings
- ▶ SUGGESTION BOX!

**Click here to subscribe.**

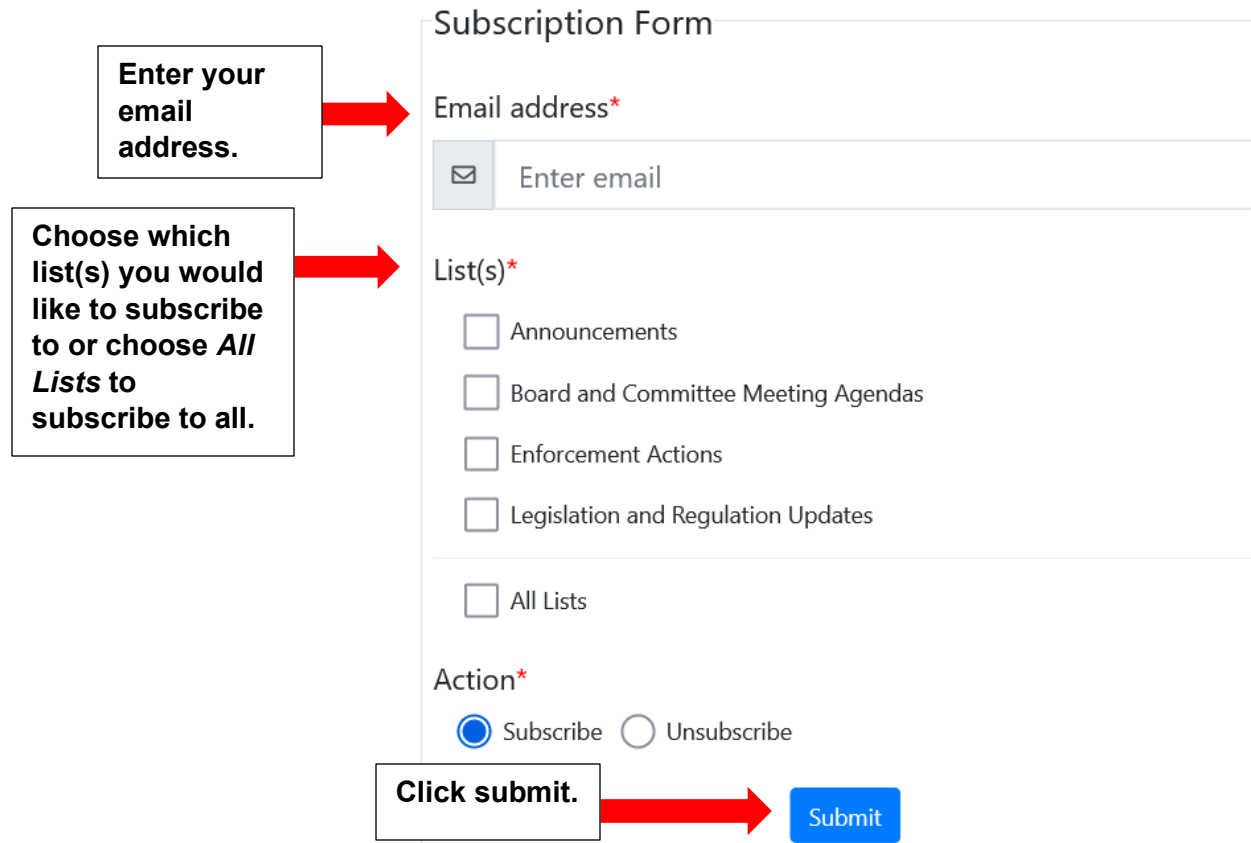
# Board of Occupational Therapy E-Mail Notification List

If you would like to subscribe or unsubscribe to the CBOT e-mail alerts regarding any of the topics below, check the box(es) for each topic you are interested in, specify if you are subscribing or unsubscribing, enter your email address, and click on the "Submit" button.

**NOTE:** To confirm your identity, an e-mail message requesting confirmation will be sent to the e-mail address you provide. Please follow the instructions in that time-sensitive message. Please also note that it is your obligation to keep your e-mail address current on this list.

**All fields are required.**

**Please select from the following topics:**



The form is titled "Subscription Form" and contains the following fields and options:

- Email address\***: A text input field with a placeholder "Enter email" and an envelope icon.
- List(s)\***: A list of checkboxes for selecting topics:
  - Announcements
  - Board and Committee Meeting Agendas
  - Enforcement Actions
  - Legislation and Regulation Updates
  - All Lists
- Action\***: Radio buttons for "Subscribe" (selected) and "Unsubscribe".
- Submit**: A blue button at the bottom right.

Three instructional callouts with red arrows point to specific parts of the form:

- A box labeled "Enter your email address." points to the email input field.
- A box labeled "Choose which list(s) you would like to subscribe to or choose *All Lists* to subscribe to all." points to the list of checkboxes.
- A box labeled "Click submit." points to the Submit button.

After submitting the subscription form you are redirected to the page shown below. To complete the subscription registration process, follow the instructions below regarding email confirmation.



DEPARTMENT OF CONSUMER AFFAIRS  
BOARD OF OCCUPATIONAL THERAPY



Board Activity



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## Board of Occupational Therapy E-Mail Notification List

CBOT-WORK-FORCE-SURVEY, CBOT-AGENDAS, CBOT-ACTIONS, CBOT-REGS,  
CBOT-NEWSLETTERS



To confirm your identity, a message requesting confirmation will be sent to your email address. Please follow the instructions in that message to complete the registration process.




You will receive separate emails for each list you would like to subscribe, and you must complete the confirmation for each email you receive.

**Subscription  
confirmation email.**




Confirm your subscription to the CBOT-REGS list

 SUBSCRIBE.DCALISTS.CA.GOV LISTSERV Server (17.0) <LISTSERV@SUBSCRIBE.DCALISTS.CA.GOV>  
To  Montue, Demetre@DCA

 Reply  Reply All  Forward

Thu 2/2/2023 10:...

 We removed extra line breaks from this message.

WARNING: This message was sent from another CA Gov Agency: [LISTSERV@SUBSCRIBE.DCALISTS.CA.GOV](mailto:LISTSERV@SUBSCRIBE.DCALISTS.CA.GOV) . Please use caution opening attachments.

Hello,

Your request to subscribe to the CBOT-REGS list (Board of Occupational Therapy Legislation and Regulation Updates) requires confirmation.

To confirm that you want to subscribe, please click on this link:

[https://urldefense.com/v3/ http://subscribe.dcalists.ca.gov/cgi-bin/wa?OK=6038034E&L=CBOT-REGS\\_!!Em4Sr2!!PEHhO16VNkiHwIP3yQAvhbYv5xkTYpFdL3yAekhEHDiIMzlj8p2c7Cpql1srbZ-11EkswcknSGPWsqtlEdZLn5mAZ95QRiVlkG1KwTQ\\$](https://urldefense.com/v3/http://subscribe.dcalists.ca.gov/cgi-bin/wa?OK=6038034E&L=CBOT-REGS_!!Em4Sr2!!PEHhO16VNkiHwIP3yQAvhbYv5xkTYpFdL3yAekhEHDiIMzlj8p2c7Cpql1srbZ-11EkswcknSGPWsqtlEdZLn5mAZ95QRiVlkG1KwTQ$)

**Click the link  
to confirm  
your  
subscription.**









\*NOTE: Your request to subscribe will be canceled automatically if you don't confirm your subscription within 48h. If you don't want to subscribe to this list, then simply discard this message and let the request expire on its own.




After confirming your subscription, you will receive a second email notification stating, “You are now subscribed”.

You are now subscribed to the CBOT-REGS list

 SUBSCRIBE.DCALISTS.CA.GOV LISTSERV Server (17.0) <LISTSERV@SUBSCRIBE.DCALISTS.CA.GOV>  
To  Montue, Demetre@DCA

 Reply  Reply All  Forward 

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Thu 2/2/2023 12:27 PM

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Your are now subscribed to the CBOT-REGS list (Board of Occupational Therapy Legislation and Regulation Updates).

Here is some important information about your new subscription, which we recommend that you preserve for future reference. Having this information available will make it easier to recognize all the lists to which you are subscribed and in case you want to unsubscribe or temporary disable mail delivery.

\* The name of the list: CBOT-REGS

\* The LISTSERV host name: SUBSCRIBE.DCALISTS.CA.GOV

\* Your subscribed address: [demetre.montue@DCA.CA.GOV](mailto:demetre.montue@DCA.CA.GOV)