



***** REVISED AGENDA *****

UPDATED WITH NEW PRESENTER INFO ON ITEM 17

BOARD MEETING NOTICE & AGENDA

February 9-10, 2023

**Department of Consumer Affairs
First Floor Hearing Room
1625 North Market Blvd., Sacramento, CA 95834**

Call (916) 263-2294 for more information

IMPORTANT NOTICE TO THE PUBLIC: The California Board of Occupational Therapy will hold a public meeting in-person in Sacramento and via WebEx, a teleconference platform.

INSTRUCTIONS FOR PARTICIPATION VIA WEBEX: Please see the instructions to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mail.com.

To participate or observe the meeting on February 9, 2023, please log on to this website:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m760531fb3fba34bb286634510570efad>

Event Number: 24977869429, followed by the Password: **CBOT02092023**

If joining by mobile device or phone, call 415-655-0001 (US toll)
Enter access code/meeting number: **24977869429**, followed by #.
Enter password: **22680209**, followed by #.

Due to potential technical difficulties, please consider submitting written comments to the Board to cbot@dca.ca.gov no later than February 1, 2023, for consideration by the Board during Public Comment Session for Items Not on the Agenda. Items submitted after this date may go before the Board at its next meeting.

Public comments may be limited, in the discretion of the Board, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to “yield” their allotted time to other members of the public to make comments.

DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA.

Thursday, February 9, 2023

9:30 am - Board Meeting

The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.

1. Call to order, roll call, establishment of a quorum.
2. President's Remarks – Informational only; no Board Action to be taken.
3. Introduction of new Board Member(s)
4. Public Comment for Items Not on the Agenda.
Please note: The Board may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
5. Board Member Remarks – Informational only; no Board Action to be taken.
6. Presentation on Board meeting location requirements, meeting formats and various ways to observe or participate (in-person, WebEx, webcast) in the meeting.
7. Review and vote on approval of the November 3-4, 2022, Board meeting minutes.
8. Review and vote on approval of the December 14, 2022, teleconference Board meeting minutes.
9. Consideration and possible action on Board policy on deciding disciplinary cases via ballot sent by mail as revised at November 2022 meeting.
10. Review of Board Member Guidelines and Procedures Manual with updated appointment criteria for licensees to serve on Board committees.
11. Consideration and possible action on revising committee member appointment criteria for non-licensees/public members to serve on Board committees.
12. Consideration and possible action on appointing Disaster Preparedness/Disaster Response ad Hoc committee.
13. Consideration and possible action on amending Section 4161, of Title 16, Division 39, of the California Code of Regulations (CCR), to include supervision of individuals completing a doctoral capstone as a method for occupational therapists to earn professional development units.

14. Consideration and possible action on amending CCR Section 4181 to specify the maximum number of fieldwork students, doctoral capstone students, limited permit holders and occupational therapy assistants that an occupational therapist may concurrently supervise.
15. Consideration and possible action on amending CCR Section 4181 to specify the maximum number of fieldwork students, doctoral capstone students, and limited permit holders that an occupational therapy assistant may concurrently supervise.
16. Consideration and possible action on determining the maximum number of students completing a *non-clinical* entry-level doctoral capstone that can be supervised by an occupational therapist who is concurrently supervising occupational therapy assistants, limited permit holders or students completing their fieldwork.

Break for Lunch

17. Presentation by Dr. Lesly Wilson James, OTR/L, Chair of Executive Committee of the Occupational Therapy Licensure Compact (Compact) with updates on the Compact.
18. Discussion of the Compact and possible action to determine if the Board will initiate steps to join the Compact.
19. Selection of locations for Board meetings to be held in May 2023, August 2023, and November 2023.

CONVENE CLOSED SESSION

The Board will meet in closed session pursuant to Government Code Section 11126(c)(3) to deliberate and vote on disciplinary matters.

RECONVENE IN OPEN SESSION

Recess for the day

Due to technological limitations, the Meeting Recess will not be broadcast and will immediately follow closed session.

There will be no other items of business discussed or transacted.

Friday, February 10, 2023

9:30 am - Board Meeting

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mail.com.

To participate or observe the meeting on February 10, 2023, please log on to this website:

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m0cedb7f45f84e7f6887d8bbf3229deb1>

Event Number: **2490608721**, followed by the Password: **CBOT02102023**

If joining by mobile device or phone, call 415-655-0001 (US toll)
Enter access code/meeting number: **24940608721**, followed by #.
Enter password: **22680210**, followed by #.

DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA.

- 20. Call to order, roll call, establishment of a quorum.
- 21. President’s Remarks – Informational only; no Board Action to be taken.
- 22. Board Member Remarks – Informational only; no Board Action to be taken.
- 23. Public Comment for items not on the Agenda.
Please note: The Board may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]
- 24. Update from DCA’s Board and Bureau Relations
 - a) Executive Office
 - b) Budget Office
- 25. Discussion and possible action on whether occupational therapists working in pelvic health can perform internal (digital) examinations and provide various treatments including but not limited to, biofeedback, use of modalities and external manual therapy on clients.
- 26. Update on establishing new fees to ensure the future fiscal solvency of the Board’s fund. The Board may take action on this item.

27. Executive Officer's Report.
- a) Operational report.
 - b) Fiscal Year 2022-23, Fiscal Month (FM) 6 revenue and expenditure reports.
 - c) Fund condition statement based on FM 6.
 - d) Licensing data for 10/1/2022 – 12/31/2022.
 - e) Enforcement data for 10/1/2022 – 12/31/2022.
 - f) Future Agenda Items.
 - g) Data or information requested at prior meeting. (No Board action can be taken.)
 - h) Other informational items. (No Board action can be taken.)

CONVENE CLOSED SESSION

The Board will meet in closed session pursuant to Government Code Section 11126(a)(1) to discuss evaluation of performance of executive officer

RECONVENE IN OPEN SESSION

Meeting adjournment.

Due to technological limitations, adjournment will not be broadcast. Adjournment will immediately follow closed session, and there will be no other items of business discussed or transacted.

The meeting may be cancelled without notice. For verification, please check the Board's website at www.bot.ca.gov or call 916-263-2294 to verify meeting details.

Discussion and action may be taken on any item listed on the agenda.

Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Board may discuss agenda items in any order on each day, unless noticed as "time certain." Agenda Items may be taken out of order or tabled or held over to a subsequent meeting for convenience, to accommodate speakers, or to maintain a quorum.

In the event a quorum of the Board is unable to attend the meeting, or the Board is unable to maintain a quorum once the meeting is called to order, the Board president may, at his or her discretion, allow the remaining members to discuss items from the agenda and to make recommendations to the full board at a future meeting.

Opportunity for public comment is provided for each open agenda item. The Board President may apportion available time among those who wish to provide comment.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Jody Quesada at (916) 263-2294, by sending an email to cbot@dca.ca.gov, or by mailing a written request to 1610 Arden Way, Suite 121, Sacramento, California, 95815.

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Jody Quesada at (916) 263-2294 or submit a written request to cbot@dca.ca.gov or by mailing a request to 1610 Arden Way, Suite 121, Sacramento, California, 95815.

This agenda as well as Board meeting minutes can be found at the Board's website at www.bot.ca.gov.