

## **AGENDA ITEM 8**

**REVIEW OF THE BOARD'S CURRENT POLICY ON DECIDING DISCIPLINARY CASES VIA BALLOT SENT BY MAIL AND POSSIBLE ACTION ON REVISING POLICY.**



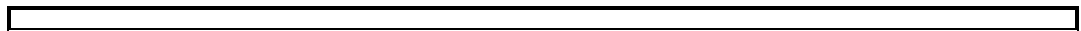
<b>SUBJECT:</b> Mail Ballot – Hold Over for Closed Session	<b>POLICY #</b> ENF – 2011 - 01	<b>DATE ADOPTED:</b> June 16, 2011  <b>DATE REVISED:</b> June 14, 2015
<b>DISTRIBUTION:</b> All Staff	<b>APPROVED BY:</b> Board of Occupational Therapy	

Current policy      When voting on stipulated settlements or proposed decisions by mail, all mail votes shall be rendered by a majority decision of the Board, including the votes hold the matter over for discussion in a Closed Session discussion at the next regularly scheduled meeting of the Board.



Background        When voting on stipulated settlement or proposed decisions by mail, any vote cast to hold the matter over for discussion resulted in the matter being scheduled for a Closed Session discussion at the next regularly scheduled meeting of the Board. This process delayed the imposition of the discipline based on only one member’s vote.

In order to avoid this delay, in 2011 the Board updated its policy to require a majority vote of the members of the Board to hold over a matter for discussion in Closed Session at the next meeting.



Proposed policy    When voting on stipulated settlements or proposed decisions by mail, the matter(s) shall be held over for discussion in a future Closed Session meeting of the Board whenever two or more Board members vote to hold the matter for discussion or to reject (non-adopt) the proposed decision or stipulated settlement.



Implementation    Effective immediately.

