



## TELECONFERENCE BOARD MEETING NOTICE & AGENDA

**Friday, May 21, 2021**

NOTE: Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-29-20, dated March 17, 2020, a physical meeting location is not being provided.

**IMPORTANT NOTICE TO THE PUBLIC:** The California Board of Occupational Therapy will hold a public meeting via a teleconference platform.

**INSTRUCTIONS FOR PARTICIPATION:** Please see the instructions attached hereto to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mail.com.

To participate or observe the meeting on May 21, 2020, please log on to this website:

<https://dca-meetings.webex.com/dca-meetings/onstage/g.php?MTID=ebe7ac514fdbf79992b9b0ed3f8537af6>

Event Number: **187 087 2640**

Password: **BOT05212021**

Due to potential technical difficulties, please consider submitting written comments to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov) no later than by Monday, May 17, 2021, for consideration by the Board during Public Comment Session for items not on the Agenda.

Public comments may be limited, in the discretion of the Board, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

## 9:00 am - Board Meeting

*The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.*

1. Call to order, roll call, establishment of a quorum.
2. President's Remarks – Informational only; no Board Action to be taken.
3. Board Member Remarks – Informational only; no Board Action to be taken.
4. Public Comment Session for items not on the Agenda.  
*Please note: The Board may not discuss or take action on any matter raised during this public comment session, except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]*
5. Update on status of Board's Committees and next steps.
6. Board President announcement of Committee appointments.
7. Discussion and evaluation of criteria listed for appointment of committee members as specified in the Board Member Guidelines and Procedure Manual.
8. Update on status of Fieldwork Communications workgroup.
9. Update on the Occupational Therapy Workforce Study conducted by the California Community Colleges Chancellor's Office.
10. Review and discussion of the 2018 Standards issued by the Accreditation Council for Occupational Therapy Education (ACOT), a comparison of the updates to the ACOTE Standards from 2011 to 2018, and update on potential upcoming ACOTE policy changes.
11. Discussion and evaluation of policy for Board Member per diem, process for requesting per diem and review of the form to calculate time spent.
12. Executive Officer's Report.
  - a. Operational and budget reports.
  - b. Licensing and enforcement data.
  - c. Other informational items (no Board action can be taken)
  - d. Future agenda items.
13. Suggested agenda items for a future meeting.

## **CONVENE CLOSED SESSION**

- The Board will meet in closed session pursuant to Government Code Section 11126(c)(3) to deliberate and vote on disciplinary matters.

## **RECONVENE IN OPEN SESSION**

### **Adjournment.**

Public comments will be taken on agenda items at the time the item is heard.

Discussion and action may be taken on any item listed on the agenda.

Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Board may discuss agenda items in any order on each day, unless noticed as "time certain." Agenda Items may be tabled or held over to a subsequent meeting; items scheduled to be heard on Thursday may be held over to Friday, and items scheduled to be heard on Friday may be moved up to Thursday, for convenience, to accommodate speakers, or to maintain a quorum.

In the event a quorum of the Board is unable to attend the meeting, or the Board is unable to maintain a quorum once the meeting is called to order, the Board president may, at his or her discretion, allow the remaining members to discuss items from the agenda and to make recommendations to the full board at a future meeting.

Opportunity for public comment is provided for each open agenda item. The Board President may, at his or her discretion, apportion available time among those who wish to provide comment.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Jody Quesada at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to 1610 Arden Way, Suite 121, Sacramento, California, 95815. Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Jody Quesada at (916) 263-2294 or submit a written request to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov) or by mailing a request to 1610 Arden Way, Suite 121, Sacramento, California, 95815.

This agenda as well as Board meeting minutes can be found at the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov).