



## BOARD MEETING MINUTES

**January 30-31, 2020**

### Board Member(s) Present

Richard Bookwalter – President  
Jeff Ferro  
Sharon Pavlovich  
Denise Miller  
Beata Morcos

### Board Staff Present

Heather Martin, Executive Officer  
Jody Quesada, Analyst  
Jeff Hanson, Enforcement Manager  
Reza Pejuhesh, Legal Counsel

**Thursday, January 30, 2020**

**11:00 am - Board Meeting - Sacramento**

1. Call to order, roll call, establishment of a quorum.

The meeting was called to order at 11:09 am. Roll was called and a quorum of the Board was established.

2. President's Remarks – Informational only; no Board Action to be taken.

President Bookwalter thanked everyone for coming to the meeting and acknowledged potential quorum issues due to two vacancies. Mr. Bookwalter also mentioned that two items that were not discussed at the November meeting, including election of officers and the executive officer evaluation, were pushed out to the February Board meeting so as to minimally disrupt the strategic planning process.

Mr. Bookwalter informed members of the public in attendance that they could introduce themselves at will.

Attorney Reza Pejuhesh introduced attorney Clay Jackson with the Department of Consumer Affairs' new regulations unit. Mr. Jackson gave a little background on his role and that of the new unit.

Carlin Daley Reaume, OTD, Assistant Professor / Academic Fieldwork Coordinator at Sacramento City College; Region 5 Director for the Occupational Therapy Association of California, introduced herself.

3. Board Member Remarks – Informational only; no Board Action to be taken.

Denise Miller advised the Board that Susan Harris, founder of Therapy Specialists, a large independently owned and operated rehabilitation company started in 1976, recently passed after a year-long illness. Ms. Miller remarked that the passing of Ms. Harris will be a huge loss to the OT community.

4. Public Comment session for items not on the agenda.

There was no public comment.

5. Update on Assembly Bill (AB) 1592 (Bonta), Athletic Trainers.

Executive Officer Heather Martin advised that AB 1592 would not be moving forward.

6. Strategic Planning Session

Suzanne Mayes and Elizabeth Coronel, Strategic Planners with the Department of Consumer Affairs, introduced themselves. Ms. Mayes and Ms. Coronel set forth the planning session guidelines and expectations. Board members began with review of the *Environmental Scan* and discussed the comments from the stakeholders. Board members then continued with review of the strategic goals in the prior strategic plan.

### **Break for lunch**

7. Continue Strategic Planning Session

Board members developed new objectives for three of the strategic goals *Applicant Qualifications, Enforcement and Laws and Regulations*.

8. Recess for the day.

The Board recessed for the day at 3:39 pm.

## Friday, January 31, 2020

9. Call to order, roll call, establishment of a quorum.

The meeting was called to order at 8:53 am. Roll was called and a quorum of the Board was established.

10. President's Remarks – Informational only; no Board Action to be taken.

President Bookwalter welcomed everyone and thanked them for coming to the meeting.

11. Public Comment session for items not on the agenda.

There were no public comments.

The Board convened in Closed Session to deliberate on disciplinary matters at 8:55 am.

The Board reconvened in Open Session at 10:05 am.

12. Continue Strategic Planning Session.

Board members reviewed the objectives developed the day before and made a few minor edits. Board members then developed new objectives for the strategic goals *Outreach and Communication* and *Organizational Effectiveness*.

13. Continue Strategic Planning Session

Ms. Mayes and Ms. Coronel discussed next steps including identifying a time-period for the plan (e.g., three to five years). Board members agreed to review the draft strategic plan at their February meeting and thanked the facilitators for their assistance in developing the new strategic plan.

The meeting adjourned at 12:05 pm.