CONSUMER PROTECTION ENFORCEMENT INITIATIVE: ENFORCEMENT PERFORMANCE MEASURES REPORTED TO DCA.

Performance measures for the following periods are attached for review:

- January 1 – March 31, 2015
- April 1 – June 30, 2015
- Fiscal Year 2014-15 (7/1/2014-6/30/2015)

Department of Consumer Affairs

Board of Occupational Therapy

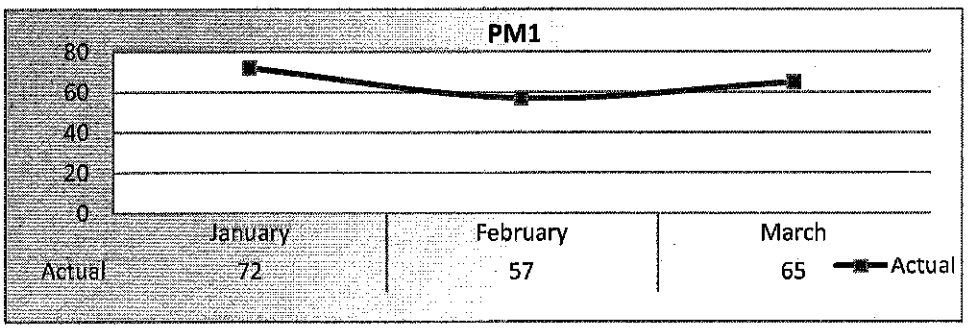
Performance Measures

Q3 Report *(January - March 2015)*

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

PM1 | Volume

Number of complaints and convictions received.

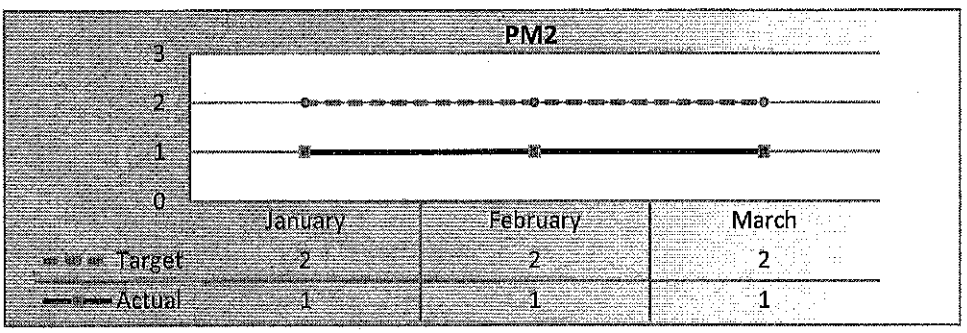


Total Received: 194 Monthly Average: 65

Complaints: 148 | **Convictions**: 46

PM2 | Intake

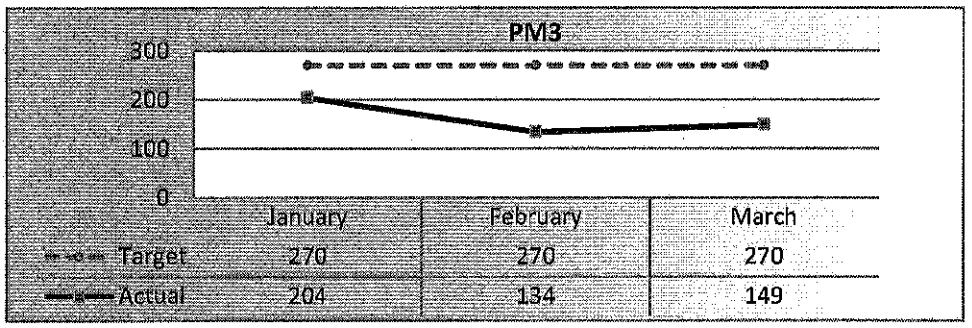
Average cycle time from complaint receipt, to the date the complaint was assigned to an investigator.



Target Average: 2 Days | **Actual Average:** 1 Day

PM3 | Intake & Investigation

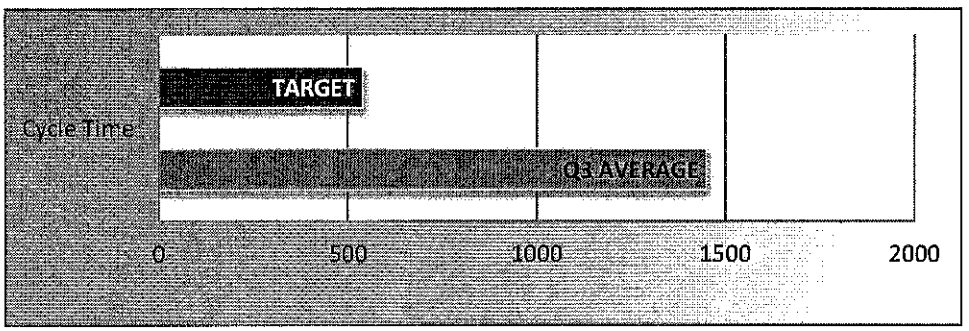
Average cycle time from complaint receipt to closure of the investigation process. Does not include cases sent to the Attorney General or other forms of formal discipline.



Target Average: 270 Days | **Actual Average:** 160 Days

PM4 | Formal Discipline

Average number of days to complete the entire enforcement process for cases resulting in formal discipline. (Includes intake and investigation by the Board and prosecution by the AG).



Target Average: 540 Days | **Actual Average:** 1,452 Days

PM7 | Probation Intake

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.

The Board did not contact any new probationers this quarter.

Target Average: 10 Days | **Actual Average:** N/A

PM8 | Probation Violation Response

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

The Board did not have any probation violations this quarter.

Target Average: 10 Days | **Actual Average:** N/A

Department of Consumer Affairs

Board of Occupational Therapy

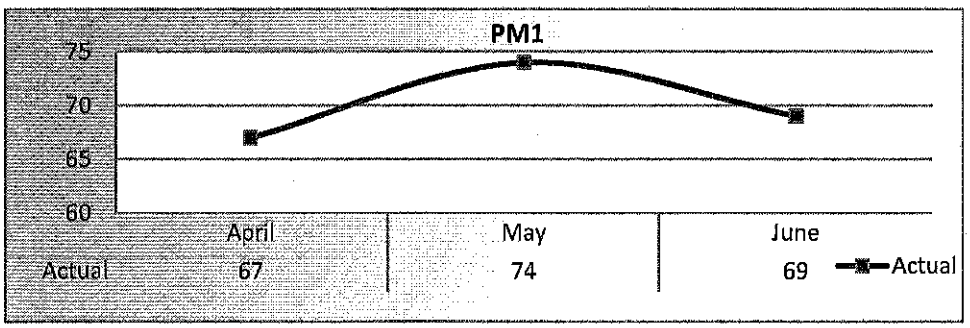
Performance Measures

Q4 Report *(April - June 2015)*

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

PM1 | Volume

Number of complaints and convictions received.

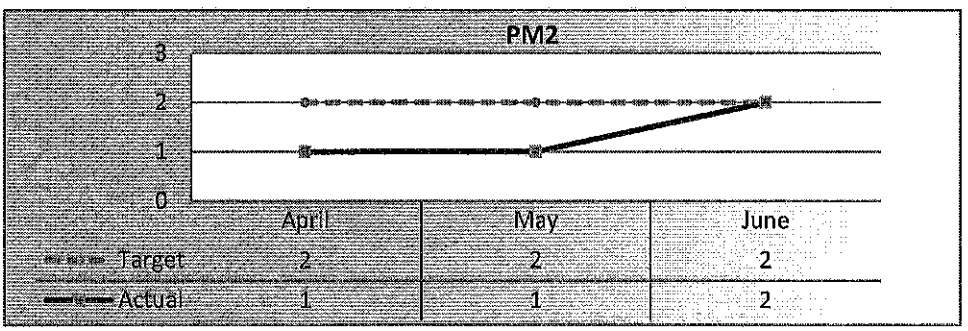


Total Received: 210 Monthly Average: 70

Complaints: 173 | **Convictions**: 37

PM2 | Intake

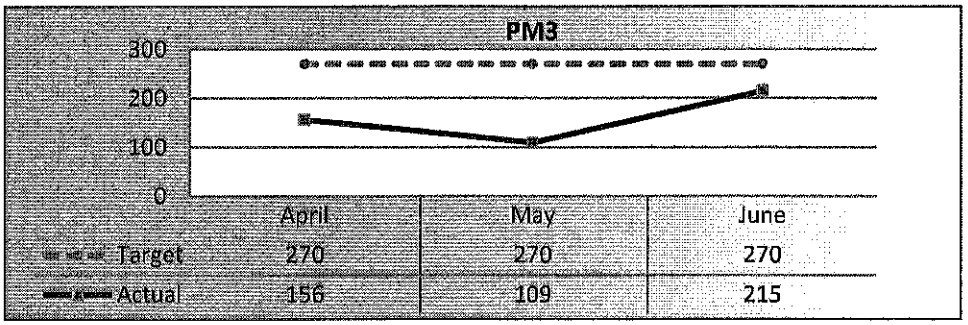
Average cycle time from complaint receipt, to the date the complaint was assigned to an investigator.



Target Average: 2 Days | **Actual Average:** 1 Day

PM3 | Intake & Investigation

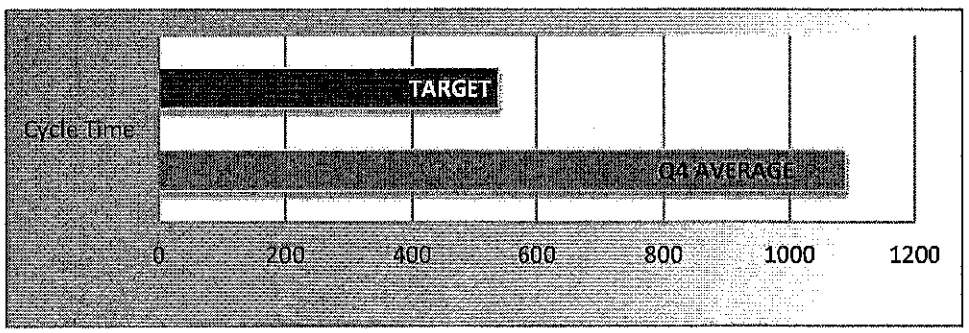
Average number of days to complete the entire enforcement process for cases not transmitted to the AG. (Includes intake and investigation)



Target Average: 270 Days | **Actual Average:** 145 Days

PM4 | Formal Discipline

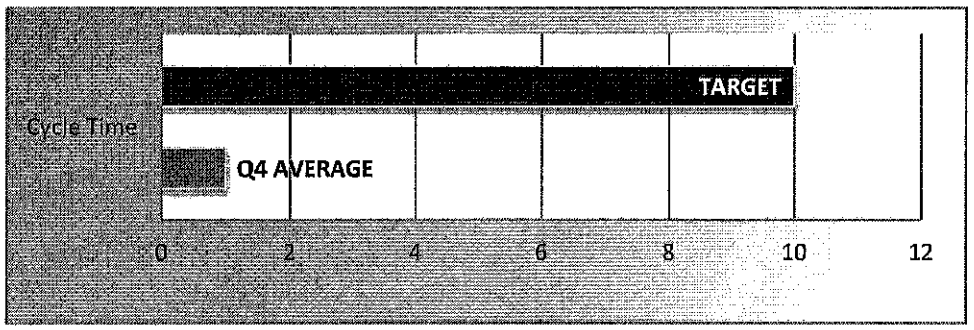
Average number of days to complete the entire enforcement process for cases transmitted to the AG for formal discipline. (Includes intake, investigation, and transmittal outcome)



Target Average: 540 Days | **Actual Average:** 1,090 Days

PM7 | Probation Intake

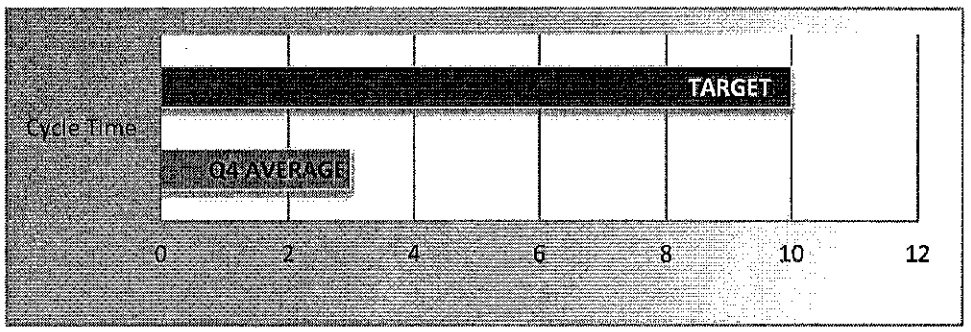
Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.



Target Average: 10 Days | **Actual Average:** 1 Day

PM8 | Probation Violation Response

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.



Target Average: 10 Days | **Actual Average:** 3 Days

Department of Consumer Affairs

Board of Occupational Therapy

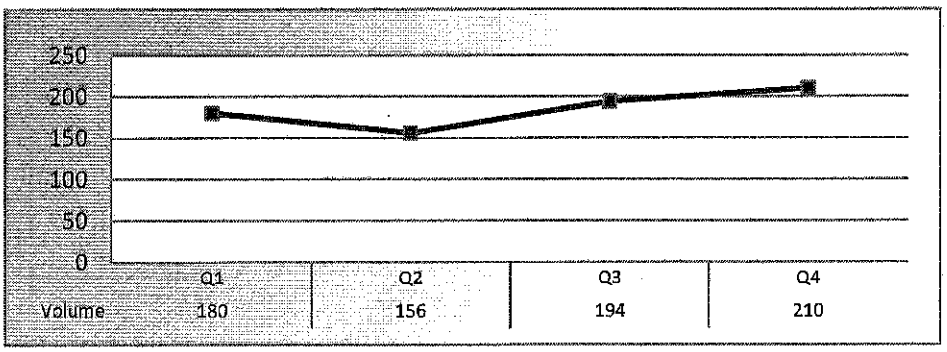
Performance Measures

Annual Report *(2014 – 2015 Fiscal Year)*

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly and annual basis.

PM1 | Volume

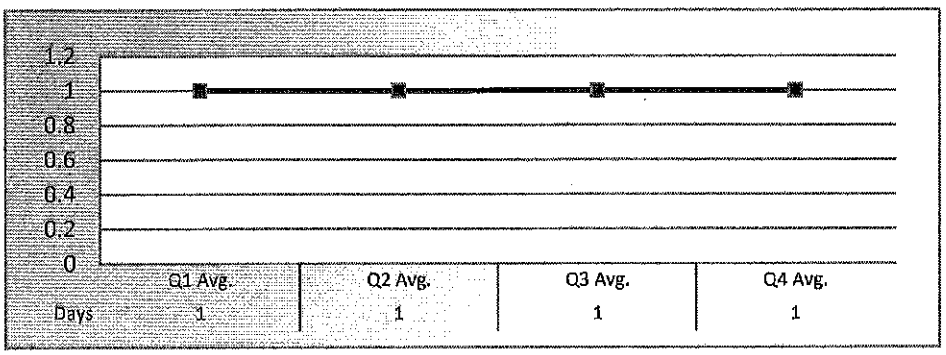
Number of complaints and convictions received.



Fiscal Year Total: 740

PM2 | Intake

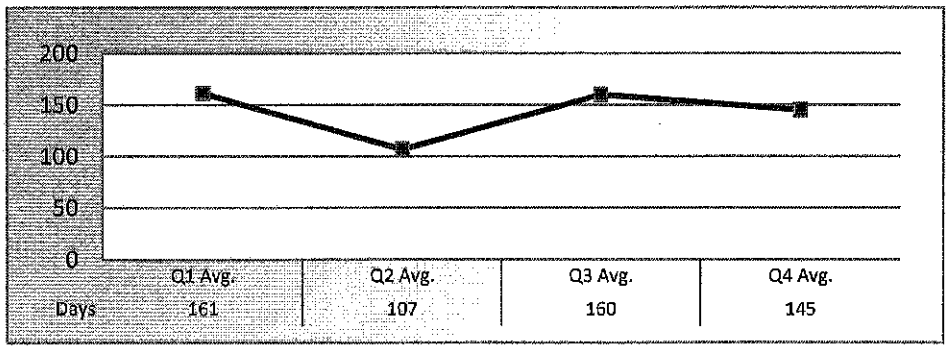
Average cycle time from complaint receipt, to the date the complaint was assigned to an investigator.



Target Average: 1 Day

PM3 | Intake & Investigation

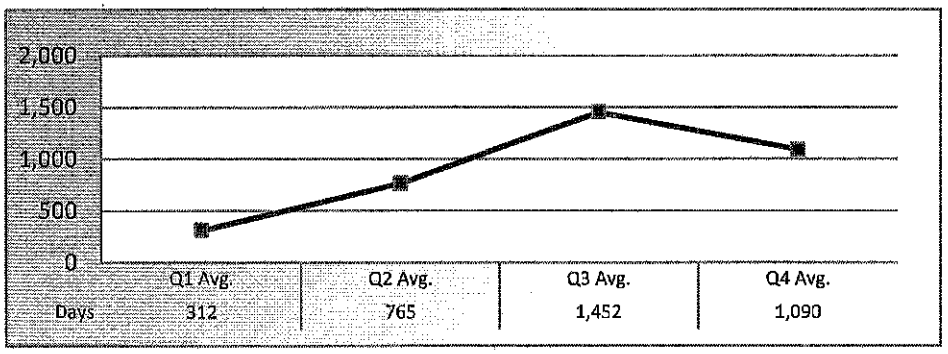
Average number of days to complete the entire enforcement process for cases not transmitted to the AG. (Includes intake and investigation)



Target Average: 270 Days

PM4 | Formal Discipline

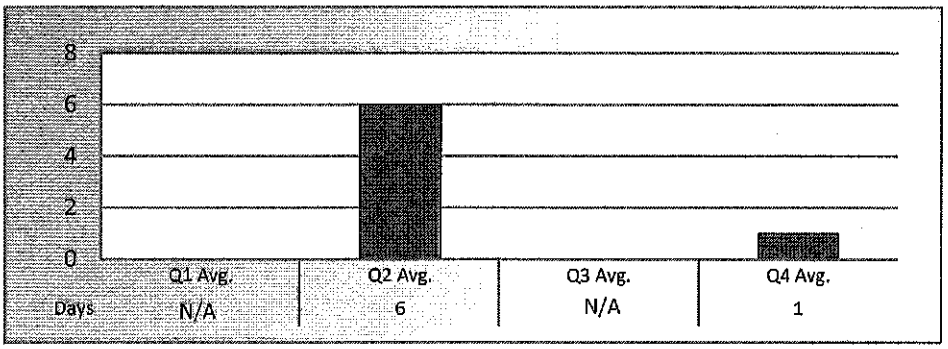
Average number of days to complete the entire enforcement process for cases transmitted to the AG for formal discipline. (Includes intake, investigation, and transmittal outcome)



Target Average: 540 Days

PM7 | Probation Intake

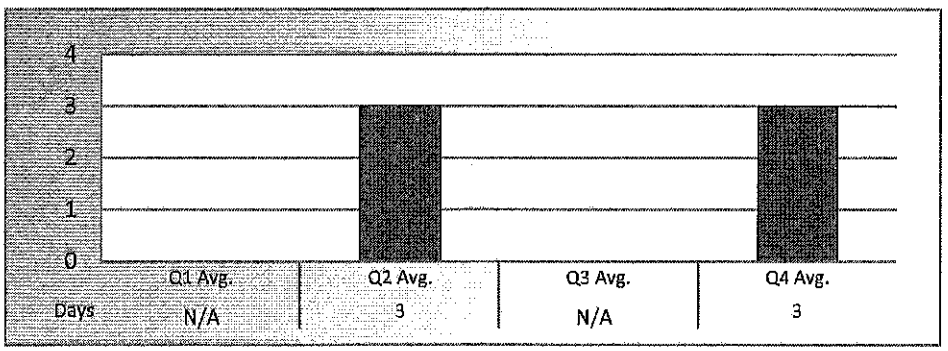
Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.



Target Average: 10 Days

PM8 | Probation Violation Response

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.



Target Average: 10 Days

ENFORCEMENT DATA AND REPORTS FOR THE QUARTER ENDING SEPTEMBER 30, 2015.

The reports are attached for review.

BOT ENFORCEMENT STATISTICAL REPORT
July 1, 2015 – September 30, 2015

Total Complaints-Received: 164

DOI Investigations Initiated: 8

Record of Arrests and Prosecutions [RAP] Received: 24

Subsequent Arrest Reports Received: 7

Complaints-Closed: 112

DOI Investigation Reports Received: 0

Total Complaints-Pending: 411 (Oldest: 09/30/13)

Formal DOI Investigations Pending: 31 (Oldest: 10/07/13)

Applications Denied pursuant to Business and Professions Code 480/485: 3

Cases Pending with the Attorney General (AG): 10

Transmitted	Complaint No	Type	Current Status
11/10/14	OA 2014-250	Accusation	Accusation filed 3/26/2015; NOD rcvd; Hearing scheduled 12/28-29/15
02/24/15	OT 2013-576	Accusation	Accusation filed 06/24/15; NOD rcvd 07/02/15; Hearing date 03/02/16
03/16/15	OT 2012-448	Accusation	Accusation filed 11/02/15
04/01/15	OT 2012-545	Accusation	Accusation filed 08/28/15; NOD rcvd 09/17/15
04/14/15	OA 2013-557	Accusation	Accusation filed 08/03/15: NOD rcvd 08/13/15; Hearing scheduled 02/24/16
06/02/15	OA 2013-717	Accusation	Accusation filed 09/16/15
07/30/15	OT 2015-73	Accusation/PC 23	PC 23 order issued 08/12/15
08/18/15	OT 2014-485	Accusation	Accusation filed 11/02/15
08/19/15	OT 2014-334	Accusation	Accusation to be drafted
08/28/15	OT 2012-404	Accusation	Accusation to be drafted

Statement of Issues filed: 0

Petition to Revoke Probation filed: 0

ISO Issued: 0

Accusations filed: 3

Accusation & Petition to Revoke Probation filed: 0

PC23 Issued: 1

Final Decisions: 5

Effective	Name	Type	Complaint Received
08/03/15	Johnson, Kristine	Voluntary Surrender	01/08/2015
Upon Licensure	Cox, Charlotte	Stipulated Settlement	02/10/2014
Upon Licensure	Abrams, Cindy	Proposed Decision	09/16/2014
11/11/15	Thuston, Lisa	Proposed Decision	06/11/2014
Upon Licensure	Salinas, Steven	Proposed Decision	05/23/2014

Cease Practice Orders Issued: 0

Cease Practice Orders Lifted: 0

Report updated 11/09/2015

Citations Issued
7/1/2015 - 9/30/2015

#	LICENSE CLASS			VIOLATION						CIT. #	FINE (OT)	OT Fine Modified	GRAND TOTAL FINE DUE (OT)	FINE (OTA)	OTA Fine Modified	GRAND TOTAL FINE DUE (OTA)	DATE ISSUED	Appeal Rcvd		PAYMENT				
	OT	OTA	No Lic	FDC	UPC	CC	ULP	PDU	AD									TCR	ADMIN	Pymnt Date	Pd in Full	Pymnt Amnt	Bal (OT)	Bal (OTA)
1	1		1395				1			OT 2014-139	$200		$200			$0	07/03/15			08/10/15	1	$200	$0	$0
1		1	3210	1						OA 2015-3			$0	$250		$250	07/13/15			07/21/15	1	$250	$0	-$250
1	1		15324	1						OT 2015-2	$250	$250	$0			$0	07/13/15	1					$250	$250
1	1		10462					1		OT 2013-664	$250		$250			$0	07/28/15						$250	$0
1		1	2175					1		OA 2014-326			$0			$0	07/28/15					$0	$0	$0
1		1	1443					1		OA 2014-522			$0	$250		$250	07/28/15			08/07/15	1	$250	$0	-$250
1		1	3251	1						OA 2015-58			$0	$250		$250	07/28/15						$0	$0
1		1	3168	1						OA 2015-55			$0	$250		$250	07/28/15			08/28/15	1	$250	$0	-$250
1	1		825					1		OT 2014-739	$250		$250			$250	07/31/15			08/10/15	1	$250	$0	$0
1		1	214					1		OA 2014-412			$0	$250		$250	08/12/15						$0	$0
1	1		10545					1		OT 2014-317	$250		$250			$0	08/12/15						$250	$0
1		1	553					1		OA 2014-394			$0	$250		$250	08/12/15						$0	$0
1	1		11260					1		OT 2014-417	$250		$250			$0	08/12/15			09/14/15	1	$250	$0	$0
1		1	1313					1		OA 2013-613			$0	$250		$250	08/12/15			08/31/15	1	$250	$0	-$250
1		1	94					1		OA 2014-418			$0	$250		$250	08/12/15						$0	$0
1	1		8674				1			OT 2014-455	$200		$200			$0	08/14/15	1	x				$200	$0
1	1		15499	1						OT 2015-116	$250		$250			$0	08/19/15			08/31/15	1	$250	$0	$0
1	1		11457				1			OT 2012-482	$3,200		$3,200			$0	08/20/15	1					$3,200	$0
1		1	1918				1			OA 2014-107			$0	$300		$300	08/20/15			08/28/15	1	$300	$0	-$300
1		1	2820				1			OA2014-438				$300		$300	08/20/15			09/16/15	1	$300	$0	-$300
1	1		5837				1			OT 2014-346	$300		$300			$0	08/20/15			09/01/15	1	$300	$0	$0
1	1		1125				1			OT 2014-391	$250		$250			$0	08/20/15			08/31/15	1	$250	$0	$0
1	1		4920				1			OT 2014-355	$125		$125			$0	08/20/15			08/27/15	1	$125	$0	$0
TOTALS																								
23	12	11	117482	5	0	0	8	10	0		$5,775	$250	$5,525	$2,600	$0	$2,850		3	0		13	$3,225	$4,150	-$1,350

Practitioners Currently on Probation or Other Court Orders

NAME	LICENSE #	CHARGING DOCUMENT	ORDER	LENGTH OF PROBATION	EFFECTIVE DATE
Allen, Cornell Jr.	OT 9187	PC 23 Court Order		n/a	07/10/13
Brown, Charles Stanley	OT 5525	PC 23 Court Order		n/a	08/12/15
Darrow, Colleen	OT 11844	Charging Document	Probation Order	4 Years	06/26/14
DeMena, Alan	OTA 466	Charging Document	Probation Order	3 Years	06/27/14
Gaeta, Adriana	OTA 1404	Charging Document	Disciplinary Order	3 years	06/18/15
Harris, Donald	OTA 1772	Charging Document Charging Document	Probation Order Probation Order	4 Years 4 Years	04/23/10 11/11/11 *
Hanvey, Megan P.	OT 2222	Charging Document	Probation Order	3 Years	08/30/13
Kelley, Anjuli	OT 11168	Petition for Reinstatement	Probation Order	3 Years	01/16/14
Martinez, Sharon	OTA 3067	Charging Document	Probation Order	3 Years	01/13/15
Meyer, Lisa M	OT 14107	Charging Document	Probation Order	3 Years	02/13/14
Mustafa, Feras A.R.	OT 13960	Charging Document	Probation Order	3 Years	11/12/13
Necesito, Dennis B.	OT 7360	Charging Document	Probation Order	4 Years	08/30/13
Neff, Heather L.	OT 7629	Charging Document	Probation Order	3 Years	07/11/14
Ngo, Nicole U.	OT 14773	Charging Document	Probation Order	3 Years	10/27/14
Novegrod, Shana E.	OT 4624	Charging Document	Probation Order	3 years	07/21/11 *
Perez, Thomas J.	OTA 2470	Charging Document	Probation Order	5 years	01/09/13
Retuya, Tristan	OT 12378	Charging Document	Probation Order	3 years	12/04/13
Schmidt, Rebecca	OT 8291	Charging Document	Probation Order	3 Years	11/27/09 *
Sweeney, Lynette	OT 10550	Charging Document	Probation Order	2 Years	09/27/13
Theodore, Dean	OTA 1205	PC 23 Court Order			03/27/14

* Probation "tolled" or extended beyond original expiration date.

EXECUTIVE OFFICER'S REPORT.

The following for review:

- EO Report
- Revenue and Budget information through 9/30/2015 (Q1)
- BreEZe Update
- Update on athletic trainers: AB 161

Date: September 10, 2015

To: CBOT Members

From: Heather Martin, Executive Officer

Subject: Executive Officer Report – Board Meeting November 19-20, 2015

Items covered:

a) Operational Report
b) Budget Update
c) BreEZe Update
d) Other Informational Items

Operational Report

The Board currently has two vacancies and plans to hold interviews in early December.

Given the fact that several staff continue to be dedicated to the BrEZe project and the two current vacancies, there are backlogs in the areas of enforcement, advanced practice applications, website updates and various administrative reports.

Budget Update

Attached is information re: revenue collected and expenditures during the period July 1-September 30th. Through Q1, the Board has collected $390k and spent $391k (final budget is still being fine-tuned). As a reminder, Budget Change Proposals were submitted to augment current staffing levels; information about the status of these requests will be available March 2016.

BreEZe Project:

The new BrEZe system will provide on-line functionality (such as applying for or renewing a license, submitting an advanced practice application) and back-office functionality (such as processing applications, auditing PDU compliance, and tracking complaints and investigations).

Board staff continues to support the BrEZe project, including user acceptance testing (UAT) which started September 23rd and will continue through December 21st; additional staff are also doing data validation during this period.

Organizational change management and training activities continue through go-live on January 19th. These activities include business process modeling, identifying gaps in our current processes and the functionality/system capabilities in BrEZe, developing suggested solutions to identified gaps, staff training in the use of the new system and development of a transition guide; all activities are to support the goal of a high-level of staff readiness for the transition from the current systems to BreEZe.

The DCA BrEZe Project calendar and request to DCA for deadlines/messages are attached.

To inform licensees and applicants of BrEZe coming and deadlines/constraints, information was added to the Board's website and the Board's Facebook and twitter accounts. (Samples attached)

Other Items

Athletic Trainers
The Board asked that information be provided regarding the status of athletic trainers. Included in the materials is the following:

- AB 161 (Chau and several co-authors) introduced January 21, 2015; bill enrolled September 9, 2015.
- Governor veto message dated September 28, 2015.

Verbal update on conversation with CATA.

Ad-hoc committee to discuss definition of occupational therapy
A 'Doodle' meeting invitation was sent to all committee members re: availability on 12/16 or 12/17. Once all invitees respond (or 12/1, ever is later) the first teleconference meeting will be scheduled on one of those dates.

DEPT OF CONSUMER AFFAIRS - REGULATORY BOARDS
RECEIPTS BY ORGANIZATION AND SOURCE
AS OF 09/30/15

ENY: 15 FFY: 15
SECTION: 11 CA BD OF OCCUPATIONAL THERAPY
SUB-SECTION: 00
UNIT: 00
SUB-UNIT: 00
SUB-SUB-UNIT: 00
INDEX: 1475 CA BD OF OCCUPATIONAL THERAPY

PROGRAM PG EL CMP TSK	PCA	DESCRIPTION				
REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL RECEIPTS CURRENT MONTH	ACTUAL RECEIPTS YEAR-TO-DATE	BALANCE
67 00 000 000	73017		REIMB - CA BD OF OCCUPATIONAL THERAPY				
001	991937	01	FINGERPRINT REPORTS	0.00	1,176.00	4,704.00	4,704.00-
001	991937	02	EXTERNAL/PRIVATE/GRANT	0.00	235.00	1,880.00	1,880.00-
*TOTAL SOURCE 991937				0.00	1,411.00	6,584.00	6,584.00-
*TOTAL PROG 67				0.00	1,411.00	6,584.00	6,584.00-
*TOTAL REFERENCE 001				0.00	1,411.00	6,584.00	6,584.00-
67 00 000 000	83017		REVENUE CA BD OF OCCUPATIONAL THERAPY				
980	125600	CU	OTA DUP LIC FEE-$15.00	0.00	285.00	690.00	690.00-
980	125600	CV	OTA DUP CERT FEES-$15.00	0.00	30.00	135.00	135.00-
980	125600	FT	CITATION/FINE FTB COLLECTION	0.00	0.00	50.00	50.00-
980	125600	18	CITATION & FINE FEE COLLECTED-VAR	0.00	3,005.00	6,472.50	6,472.50-
*TOTAL SOURCE 125600				0.00	3,320.00	7,347.50	7,347.50-
980	125700	OC	OT INITIAL LIC FEE-$VAR	0.00	8,976.00	32,296.00	32,296.00-
980	125700	OD	OTA INITIAL CERT FEE-$VAR	0.00	5,098.00	13,462.00	13,462.00-
980	125700	OE	OT LIMITED PERMIT-$75.00	0.00	975.00	1,575.00	1,575.00-
980	125700	OJ	OTA LIMITED PERMIT $75.00	0.00	0.00	75.00	75.00-
980	125700	UE	OT RETIRED STATUS FEE-$25	0.00	25.00	75.00	75.00-
980	125700	UG	OTA RETIRED STATUS FEE-$25	0.00	0.00	25.00	25.00-
980	125700	UM	OT APPLICATION FEE-$50	0.00	4,450.00	13,450.00	13,450.00-
980	125700	UN	OTA APPLICATION FEE-$50	0.00	2,200.00	5,900.00	5,900.00-
980	125700	90	OVER/SHORT FEES	0.00	155.00	270.99	270.99-
980	125700	92	PRIOR YEAR REVENUE ADJUSTMENT	0.00	0.00	85.00-	85.00
*TOTAL SOURCE 125700				0.00	21,879.00	67,043.99	67,043.99-
980	125800	BP	OT INACTIVE RENEWAL LIC FEE-$25.0	0.00	1,125.00	2,675.00	2,675.00-
980	125800	BQ	OTA INACTIVE RENEWAL CERT FEE-$25	0.00	75.00	350.00	350.00-
980	125800	C1	AUTOMATED REVENUE REFUND CLAIM	0.00	319.00	1,595.00	1,595.00-

DEPT OF CONSUMER AFFAIRS - REGULATORY BOARDS
RECEIPTS BY ORGANIZATION AND SOURCE
AS OF 09/30/15

ENY: 15 FFY: 15
SECTION: 11 CA BD OF OCCUPATIONAL THERAPY
SUB-SECTION: 00
UNIT: 00
SUB-UNIT: 00
SUB-SUB-UNIT: 00
INDEX: 1475 CA BD OF OCCUPATIONAL THERAPY

PROGRAM
PG EL CMP TSK PCA DESCRIPTION

REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL RECEIPTS CURRENT MONTH	YEAR-TO-DATE	BALANCE
980	125800	2W	BIENNIAL RENEWAL-OT $150	0.00	64,275.50	242,450.50	242,450.50-
980	125800	2X	BIENNIAL RENEWAL-OTA $150	0.00	15,200.00	49,950.00	49,950.00-
*TOTAL SOURCE 125800				0.00	80,994.50	297,020.50	297,020.50-
980	125900	TM	DELINQ BIENNIAL-OT-$75	0.00	1,425.00	4,050.00	4,050.00-
980	125900	TN	DELINQ BIENNIAL-OTA $75	0.00	150.00	600.00	600.00-
*TOTAL SOURCE 125900				0.00	1,575.00	4,650.00	4,650.00-
980	142500	90	MISC. SER TO PUBLIC - GENERAL	0.00	1,610.00	5,355.00	5,355.00-
*TOTAL SOURCE 142500				0.00	1,610.00	5,355.00	5,355.00-
980	161000	02	REVENUE CANCELLED WARRANTS	0.00	25.00	337.00	337.00-
*TOTAL SOURCE 161000				0.00	25.00	337.00	337.00-
980	161400	91	DISHONORED CHECK FEE-VAR	0.00	100.00	225.00	225.00-
*TOTAL SOURCE 161400				0.00	100.00	225.00	225.00-
980	164300	99	PENALTY ASSESSMENTS	0.00	350.00	2,000.00	2,000.00-
*TOTAL SOURCE 164300				0.00	350.00	2,000.00	2,000.00-
*TOTAL PROG 67				0.00	109,853.50	383,978.99	383,978.99-
*TOTAL REFERENCE 980				0.00	109,853.50	383,978.99	383,978.99-
*TOTAL INDEX 1475				0.00	111,264.50	390,562.99	390,562.99-

DEPT OF CONSUMER AFFAIRS - REGULATORY BOARDS
RECEIPTS BY ORGANIZATION AND SOURCE
AS OF 09/30/15

ENY: 15 FFY: 15
SECTION: 11 CA BD OF OCCUPATIONAL THERAPY
SUB-SECTION: 00
UNIT: 00
SUB-UNIT: 00
SUB-SUB-UNIT: 00
INDEX: 1475 CA BD OF OCCUPATIONAL THERAPY

PROGRAM
PG EL CMP TSK PCA DESCRIPTION

REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL RECEIPTS CURRENT MONTH	ACTUAL RECEIPTS YEAR-TO-DATE	BALANCE
*TOTAL SEC 11				0.00	111,264.50	390,562.99	390,562.99-

DEPARTMENT OF CONSUMER AFFAIRS

CA BD OF OCCUPATIONAL THERAPY

BUDGET REPORT

AS OF 9/30/2015

FM 03

CA BD OF OCCUPATIONAL THERAPY

	DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
PERSONAL SERVICES								
SALARIES AND WAGES								
003 00	CIVIL SERVICE-PERM	0	22,508	67,257	0	67,257	(67,257)	
033 04	TEMP HELP (907)	0	1,003	2,197	0	2,197	(2,197)	
063 00	STATUTORY-EXEMPT	0	7,334	22,002	0	22,002	(22,002)	
063 01	BD/COMMSN (901,920	0	1,500	1,500	0	1,500	(1,500)	
083 00	OVERTIME	0	623	880	0	880	(880)	
TOTAL SALARIES AND WAGES		**0**	**32,968**	**93,836**	**0**	**93,836**	**(93,836)**	**0.00%**
STAFF BENEFITS								
103 00	OASDI	0	1,825	5,396	0	5,396	(5,396)	
104 00	DENTAL INSURANCE	0	120	361	0	361	(361)	
105 00	HEALTH/WELFARE INS	0	3,804	11,412	0	11,412	(11,412)	
106 01	RETIREMENT	0	7,505	22,449	0	22,449	(22,449)	
125 15	SCIF ALLOCATION CO	0	276	567	0	567	(567)	
134 00	OTHER-STAFF BENEFI	0	1,820	5,446	0	5,446	(5,446)	
134 01	TRANSIT DISCOUNT	0	65	130	0	130	(130)	
135 00	LIFE INSURANCE	0	7	21	0	21	(21)	
136 00	VISION CARE	0	52	156	0	156	(156)	
137 00	MEDICARE TAXATION	0	463	1,316	0	1,316	(1,316)	
TOTAL STAFF BENEFITS		**0**	**15,937**	**47,253**	**0**	**47,253**	**(47,253)**	**0.00%**
TOTAL PERSONAL SERVICES		**0**	**48,905**	**141,089**	**0**	**141,089**	**(141,089)**	**0.00%**
OPERATING EXPENSES & EQUIPMENT								
FINGERPRINTS								
213 04	FINGERPRINT REPORT	0	1,764	3,871	0	3,871	(3,871)	
TOTAL FINGERPRINTS		**0**	**1,764**	**3,871**	**0**	**3,871**	**(3,871)**	**0.00%**
GENERAL EXPENSE								
206 00	MISC OFFICE SUPPLI	0	2,071	2,717	0	2,717	(2,717)	
207 00	FREIGHT & DRAYAGE	0	0	7	0	7	(7)	
213 02	ADMIN OVERHEAD-OTH	0	80	80	0	80	(80)	
TOTAL GENERAL EXPENSE		**0**	**2,151**	**2,804**	**0**	**2,804**	**(2,804)**	**0.00%**
PRINTING								
242 02	REPRODUCTION SVS	0	3	3	0	3	(3)	
244 00	OFFICE COPIER EXP	0	0	0	1,380	1,380	(1,380)	

CA BD OF OCCUPATIONAL THERAPY

	DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
TOTAL PRINTING		0	3	3	1,380	1,383	(1,383)	0.00%
COMMUNICATIONS								
257 01	TELEPHONE EXCHANGE	0	218	218	0	218	(218)	
TOTAL COMMUNICATIONS		0	218	218	0	218	(218)	0.00%
POSTAGE								
262 00	STAMPS, STAMP ENVE	0	12	16	0	16	(16)	
263 05	DCA POSTAGE ALLO	0	1,286	2,018	0	2,018	(2,018)	
263 06	EDD POSTAGE ALLO	0	1,508	2,616	0	2,616	(2,616)	
TOTAL POSTAGE		0	2,806	4,650	0	4,650	(4,650)	0.00%
TRAVEL: IN-STATE								
297 00	RENTAL CAR-I/S	0	274	422	0	422	(422)	
305 00	MGMT/TRANS FEE-I/S	0	0	43	0	43	(43)	
TOTAL TRAVEL: IN-STATE		0	274	465	0	465	(465)	0.00%
FACILITIES OPERATIONS								
343 00	RENT-BLDG/GRND(NON	0	6,605	19,816	66,055	85,871	(85,871)	
TOTAL FACILITIES OPERATIONS		0	6,605	19,816	66,055	85,871	(85,871)	0.00%
C/P SVS - EXTERNAL								
404 05	C&P EXT ADMIN CR C	0	0	0	26,000	26,000	(26,000)	
TOTAL C/P SVS - EXTERNAL		0	0	0	26,000	26,000	(26,000)	0.00%
DEPARTMENTAL SERVICES								
424 03	OIS PRO RATA	0	0	53,250	0	53,250	(53,250)	
427 00	INDIRECT DISTRB CO	0	0	23,000	0	23,000	(23,000)	
427 30	DOI - ISU PRO RATA	0	0	750	0	750	(750)	
427 34	PUBLIC AFFAIRS PRO	0	0	500	0	500	(500)	
427 35	PCSD PRO RATA	0	0	1,000	0	1,000	(1,000)	
TOTAL DEPARTMENTAL SERVICES		0	0	78,500	0	78,500	(78,500)	0.00%
CONSOLIDATED DATA CENTERS								
428 00	CONSOLIDATED DATA	0	15	36	0	36	(36)	
TOTAL CONSOLIDATED DATA CENTERS		0	15	36	0	36	(36)	0.00%
CENTRAL ADMINISTRATIVE SERVICES								
438 00	PRO RATA	0	0	16,426	0	16,426	(16,426)	
TOTAL CENTRAL ADMINISTRATIVE SERVICES		0	0	16,426	0	16,426	(16,426)	0.00%

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT

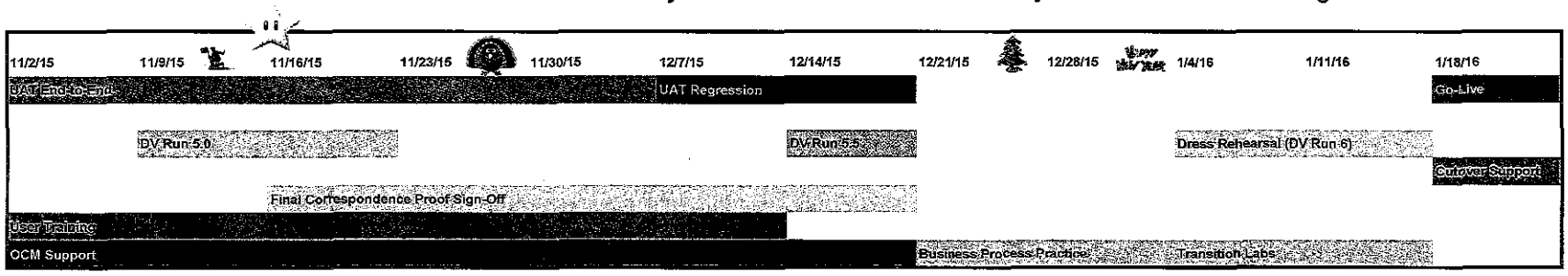
AS OF 9/30/2015

FM 03

CA BD OF OCCUPATIONAL THERAPY

	DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
EXAMINATIONS								
404 03	C/P SVS - EXT SUB	0	169	300	7,349	7,649	(7,649)	
TOTAL EXAMINATIONS		0	169	300	7,349	7,649	(7,649)	0.00%
ENFORCEMENT								
396 00	ATTORNEY GENL-INTE	0	4,600	9,518	0	9,518	(9,518)	
414 31	EVIDENCE/WITNESS F	0	0	0	2,500	2,500	(2,500)	
418 97	COURT REPORTER SER	0	0	175	0	175	(175)	
427 31	DOI - INVESTIGATIO	0	0	10,250	0	10,250	(10,250)	
TOTAL ENFORCEMENT		0	4,600	19,943	2,500	22,442	(22,442)	0.00%
TOTAL OPERATING EXPENSES & EQUIPMEN		0	18,604	147,031	103,283	250,313	(250,313)	0.00%
CA BD OF OCCUPATIONAL THERAPY		0	67,510	288,120	103,283	391,402	(391,402)	0.00%
		0	67,510	288,120	103,283	391,402	(391,402)	0.00%

BreEZe Project Schedule for 11/16/2015 Weekly BreEZe R2 EO/BC Meeting



NOTES:
**UAT, BIAs, and Project Team will be staffing / supporting the UAT Room on Saturdays during UAT, except 11/28 (after Thanksgiving)
**Martin Luther King Day expected to be a work day
**Approval of RFCs will be limited due to vendor capacity constraints

Countdown to Key BreEZe Dates

	Start of R2	**Work Days Remaining**	**Holidays**
	11/13/2013	47	~~09/07/15~~
			11/11/15
TODAY	**R2 Go-Live**	**Total Days Remaining**	11/26/15
11/16/2015	1/19/2016	64	11/27/15
			12/25/15
		Total Weeks Remaining	01/01/16
		9	~~01/18/16~~
		R2 % Complete	
		92%	
		R2 Total Duration (Days)	
		797	
		R2 Total Duration (Weeks)	
		114	
	UAT Regression Start	**Work Days Until UAT Regression Starts**	
	12/7/2015	14	
		Weeks Until UAT Regression Starts	
		3	

UAT Phases & R1 / R2 Focus Areas

	Start	Finish	R1 FOCUS	R2 FOCUS
Initial	9/23/2015	10/30/2015	RFCs & CAPs	Initial Script Execution
End-to-End	11/2/2015	12/4/2015	End-to-End Compare	End-to-End Scenarios
Regression	12/7/2015	12/21/2015	Regression	Regression

Remaining BreEZe Tasks by Start / Finish Date

Task	Task Start	Task Finish
SIR Triage Participation	02/01/15	12/21/15
OCM Support	02/01/15	12/21/15
UAT - Conduct UAT (Script, Ad-Hoc & End to End Testing)	09/23/15	12/04/15
User Training	11/04/15	12/11/15
Data Validation R5.M2	11/13/15	11/19/15
Final Correspondence Proof Sign-Off	11/16/15	12/21/15
UAT - Conduct UAT Regression	12/07/15	12/21/15
Data Validation R5.5.M3	12/11/15	12/15/15
OCM Business Process Practice	12/21/15	01/03/16
OCM Classroom Transition Lab	01/04/16	01/08/16
Dress Rehearsal (includes DV Run 6 on 1/11/16)	01/07/16	01/11/16
OCM On-Site Transition Lab	01/11/16	01/15/16
R2 Go-Live	**01/19/16**	**01/19/16**

CA Board of Occupational Therapy proposed schedule (rather than use the standard R2 deadline of 11/23 to submit renewals/applications)

	11/23	11/24	11/25	11/26	11/27		11/30	12/1	12/2	12/3	12/4		12/7	12/8	12/9	12/10	12/11
December Renewals																	
January Renewals																	
Applicants																	

	12/14	12/15	12/16	12/17	12/18		12/21	12/22	12/23	12/24	12/25		12/28	12/29	12/30	12/31	1/1
December Renewals																	
January Renewals																	
Applicants																	

1/13-15 ALL systems go 'dark'

	1/4	1/5	1/6	1/7	1/8		1/11	1/12	1/13	1/14	1/15		1/18	1/19	1/20	1/21	1/22
Process Delinquent December Renewals (in-house; paper only until Go-Live)								Last day to cashier & make deposit						**GO LIVE**			
January Renewals (in-house; paper only until Go-Live)																	
Applicants																	

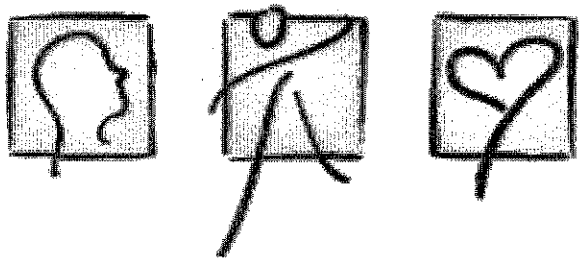
INFO from Exam vendor website:

2015 Year-end Holiday Scoring Schedule

- NBCOT will be closed December 24, 2015 - January 3, 2016.
- The office will reopen for business on January 4, 2016.
- The final score release of 2015 will be posted on December 22, 2015.
- Candidates must take the exam by or on December 19, 2015, to be included in the final 2015 score release.
- Exam scoring will resume on January 13, 2016.

DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF OCCUPATIONAL THERAPY

California
BOARD OF OCCUPATIONAL THERAPY



Occupational Therapists and Occupational Therapy Assistants work with people experiencing different medical conditions or disabilities to develop, improve or restore functional daily living skills.

IMPORTANT! CLICK HERE FOR URGENT LICENSING SERVICE INTERUPTION THAT COULD IMPACT YOU

What is OT?

For millions of people, the service of occupational therapy is a lifeline. People of all ages receive it to help them participate in the activities of their daily life. Sometimes people need occupational therapy to do things we take for granted, like getting dressed, being productive at school or work, eating unassisted, even socializing.

Occupational therapists do this by helping people surmount their disabilities or medical conditions to do everyday things. The nature of the therapy depends on the individual and their environment; occupational therapists consider the whole person when developing a therapy plan. Occupational therapists collaborate with physicians and other professionals to ensure a comprehensive approach.

Occupational therapy has its roots, a century ago, in helping war veterans return to life at home. These days, occupational therapists work in rehabilitation hospitals and on the front lines of combat. Some occupational therapy programs help soldiers recognize and relieve stress. In addition, occupational therapy helps soldiers learn to care for themselves after an injury, including helping them use artificial limbs.

Important Information!

Take a look at the Board's 2012 Sunset Report and Background paper.

HIGHLIGHTS

DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF OCCUPATIONAL THERAPY

ATTENTION NEW APPLICANTS AND RENEWING LICENSEES

AVOID UNNECESSARY DELAYS IN YOUR LICENSE ISSUANCE OR RENEWAL!

The Board of Occupational Therapy is scheduled to transition to the new BreEZe online licensing and enforcement system in January 2016.

The transition to the new system will require a temporary shutdown of all licensing processes for several business days, and could result in delays in processing initial license applications, license renewals, and changes such as name changes or changes of address.

- **License Renewals:** Individuals holding an OT/OTA license with a December 31, 2015, expiration date who wish to renew their licenses are strongly encouraged to renew as early as possible, but not later than **December 22nd**. Individuals holding a license with a January 31, 2016 expiration date are strongly encouraged to renew as early as possible or online January 20, 2016.

  Renewal applications and checks may be sent to the Board's office and will be processed through Tuesday January 5th. Otherwise, licensees may use the BreEZe system and renew online on or after January 20th.

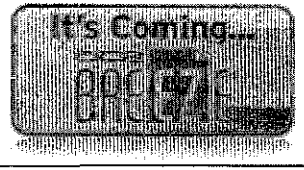
  Please note: Renewals cannot be processed January 6 -19. Renewal processing will resume when BreEZe goes live.

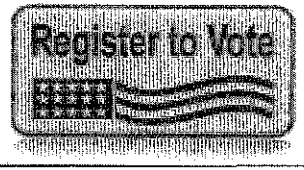
- **New Licenses:** Individuals seeking an initial OT/OTA license are strongly encouraged to apply online on or after **January 20, 2016** to help avoid delays in application processing. (Paper applications will be accepted but cannot be processed during the period December 24 - January 19 due to temporary system shutdown.)

The new BreEZe system will, among other things, allow online license applications or renewals, allow payment online with a credit card in a secure environment, and allow individuals to track their applications.

We will be posting more information about the new BreEZe system in the coming weeks.

HIGHLIGHTS





This web site contains PDF documents that require the most current version of Adobe Reader to view. To download click on the icon below.

DEPARTMENT OF CONSUMER AFFAIRS
BOARD OF OCCUPATIONAL THERAPY

ATTENTION!

Applicants are encouraged to apply ON-LINE on or after January 20th. Paper applications will be accepted but cannot be processed during the period December 24 - January 19 due to temporary system shutdown.

Applicants

- Scholarship opportunity for Current Students!
- Application
- Limited Permits
- Fingerprints
- Live Scan

Please note:

A $50 application fee is required with all applications submitted on or after July 1, 2014.

ALERT: Effective July 1, 2012, the California Board of Occupational Therapy ("Board") is required to suspend a license if a licensee has outstanding tax obligations due to the Franchise Tax Board (FTB) or the State Board of Equalization (BOE) and appears on either the FTB or BOE's certified lists of top 500 tax delinquencies over $100,000. (AB 1424, Perea, Chapter 455, Statutes of 2011). Please see below for more information.

Also, have you been convicted of a crime? If so, please read the important information below, BEFORE completing your application.

Penal Code Section 1203.4. states the following:

§ 1203.4. Change of plea and dismissal of charges after termination of probation; Release from penalties and disabilities; Subsequent offenses.

1. (a) In any case in which a defendant has fulfilled the conditions of probation for the entire period of probation, or has been discharged prior to the termination of the period of probation, or in any other case in which a court, in its discretion and the interests of justice, determines that a defendant should be granted the relief available under this section, the defendant shall, at any time after the termination of the period of probation, if he or she is not then serving a sentence for any offense, on probation for any offense, or charged with the commission of any offense, be permitted by the court to withdraw his or her plea of guilty or plea of nolo

Message for licensees expiring 12/31:

Message for all applicants:

California LEGISLATIVE INFORMATION

AB-161 Athletic trainers. (2015-2016)

ENROLLED SEPTEMBER 09, 2015

PASSED IN SENATE SEPTEMBER 03, 2015

PASSED IN ASSEMBLY SEPTEMBER 04, 2015

AMENDED IN SENATE AUGUST 31, 2015

AMENDED IN ASSEMBLY MARCH 17, 2015

CALIFORNIA LEGISLATURE— 2015–2016 REGULAR SESSION

ASSEMBLY BILL No. 161

Introduced by Assembly Member Chau
(Coauthors: Assembly Members Cooley and Gordon)
(Coauthors: Senators Anderson and Nielsen)

January 21, 2015

An act to add Chapter 2.6 (commencing with Section 18898) to Division 8 of the Business and Professions Code, relating to athletic trainers.

LEGISLATIVE COUNSEL'S DIGEST

AB 161, Chau. Athletic trainers.

Existing law provides for the regulation of various professions and vocations, including those of an athlete agent.

This bill would make it unlawful for any person to hold himself or herself out as an athletic trainer, use the title of, among others, athletic trainer, or to use specified terms to imply or suggest that the person is an athletic trainer, unless he or she is certified by the Board of Certification, Inc., and has either graduated from a college or university, after completing an accredited athletic training education program, as specified, or completed eligibility requirements for certification by the Board of Certification, Inc., as specified. The bill would make it an unfair business practice to use the title "athletic trainer," "certified athletic trainer," or other specified terms that imply or suggest that the person is an athletic trainer if he or she does not meet the requirements described above.

This bill, notwithstanding these provisions, would authorize a person who has worked as an athletic trainer in California for a period of 20 consecutive years prior to January 1, 2016, and who is not otherwise eligible to use the title "athletic trainer," to use that title.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Chapter 2.6 (commencing with Section 18898) is added to Division 8 of the Business and Professions Code, to read:

CHAPTER 2.6. Athletic Trainers

18898. (a) A person shall not hold himself or herself out to be an athletic trainer, use the title "athletic trainer," "certified athletic trainer," "licensed athletic trainer," "registered athletic trainer," or any other term such as "AT," "ATC," "LAT," or "CAT" to imply or suggest that the person is an athletic trainer, unless he or she meets the following requirements:

(1) He or she has done either of the following:

(A) Graduated from a college or university after completing an athletic training education program accredited by the Commission on Accreditation of Athletic Training Education, or its predecessors or successors.

(B) Completed eligibility requirements for certification by the Board of Certification, Inc., or its predecessors or successors.

(2) He or she is certified by the Board of Certification, Inc., or its predecessors or successors.

(b) It is an unfair business practice within the meaning of Chapter 5 (commencing with Section 17200) of Part 2 of Division 7 for a person to use the title "athletic trainer," "certified athletic trainer," "licensed athletic trainer," "registered athletic trainer," or any other term such as "AT," "ATC," "LAT," or "CAT," that implies or suggests that the person is an athletic trainer, if he or she does not meet the requirements of subdivision (a).

18899. Notwithstanding Section 18898, a person who has worked as an athletic trainer in California for a period of 20 consecutive years prior to January 1, 2016, and who is not otherwise eligible to use the title "athletic trainer," may use the title "athletic trainer."

California LEGISLATIVE INFORMATION

AB-161 Athletic trainers. (2015-2016)

Date	Action
09/28/15	Vetoed by Governor.
09/16/15	Enrolled and presented to the Governor at 4 p.m.
09/04/15	Senate amendments concurred in. To Engrossing and Enrolling. (Ayes 80. Noes 0. Page 2915.).
09/04/15	Assembly Rule 77 suspended. (Page 2915.)
09/03/15	In Assembly. Concurrence in Senate amendments pending. May be considered on or after September 5 pursuant to Assembly Rule 77.
09/03/15	Read third time. Passed. Ordered to the Assembly. (Ayes 40. Noes 0. Page 2478.).
09/01/15	Read second time. Ordered to third reading.
08/31/15	Read third time and amended. Ordered to second reading.
08/18/15	Read second time. Ordered to third reading.
08/17/15	Ordered to second reading.
08/17/15	From inactive file.
06/22/15	Ordered to inactive file at the request of Senator Hernandez.
06/09/15	Read second time. Ordered to third reading.
06/08/15	From committee: Do pass. (Ayes 9. Noes 0.) (June 8).
05/07/15	Referred to Com. on B., P. & E.D.
04/20/15	In Senate. Read first time. To Com. on RLS. for assignment.
04/20/15	Read third time. Passed. Ordered to the Senate. (Ayes 80. Noes 0. Page 1016.)
04/15/15	Read second time. Ordered to Consent Calendar.
04/14/15	From committee: Do pass. To Consent Calendar. (Ayes 14. Noes 0.) (April 14).
04/07/15	In committee: Hearing postponed by committee.
03/18/15	Re-referred to Com. on B. & P.
03/17/15	From committee chair, with author's amendments: Amend, and re-refer to Com. on B. & P. Read second time and amended.
02/02/15	Referred to Com. on B. & P.
01/22/15	From printer. May be heard in committee February 21.
01/21/15	Read first time. To print.

OFFICE OF THE GOVERNOR

SEP 28 2015

To the Members of the California State Assembly:

I am returning Assembly Bill 161 without my signature.

This bill prohibits a person from using the title of athletic trainer unless they have received a bachelor's degree and are certified by a national certification body. I vetoed a nearly identical measure last year and continue to believe that the conditions set forth in this bill impose unnecessary burdens on athletic trainers without sufficient evidence that changes are needed.

Sincerely,

Edmund G. Brown Jr.

Selection of 2016 meeting dates.

A 2016 calendar is attached for review.

2016

January

S	M	T	W	T	F	S
						2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14		16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	~~7~~	~~8~~	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

AOTA Chicago 4/7-10

May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29		31				

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					1	2
3		5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September

S	M	T	W	T	F	S
				1	2	3
4		6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	~~27~~	~~28~~	29
30	31					

OTAC - Pasadena 10/27-30

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10		12
13	14	15	16	17	18	19
20	21	22	23			26
27	28	29	30			

December

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25		27	28	29	30	31