



AD HOC COMMITTEE MEETING MINUTES

Wednesday, April 22, 2015

Committee Members Present

Richard Bookwalter, Board Member & Chair
Sharon Pavlovich, Board Member
Joyce Fries

Board Staff Present

Jeff Hanson

Public Attendees

Judy Palladino
Arameh Anvarizadeh
Karen Park

1. Call to order and roll call.

Due to a staff member's error in a communication to the Committee Members earlier in the day, the meeting inadvertently commenced at 2:30 p.m., earlier than the noticed time. At 3:00 Board staff joined the meeting.

2. Discussion and consideration of request from California Fieldwork Council to increase the number of PDUs earned for supervising students completing their Level II Fieldwork. (R. Bookwalter)

Background: At the California Board of Occupational Therapy (Board) meeting on March 6, 2015, Richard Bookwalter and Sharon Pavlovich reported on the Committee's recommendation to:

- *Increase professional development units (PDU) earned for supervising Level II students*
- *Establish credit for supervising Level I students*
- *Apply/maintain a cap of 12 PDU for these activities (consistent a prior regulatory action that is pending final approval with the Office of Administrative Law).*
- *Use the National Board for Certification in Occupational Therapy (NBCOT) standards as a guide.*

After hearing the recommendation the Board asked the Committee to develop a verification form that could be used for continuing competence audit purposes and to further vet issues regarding co-supervision.

Discussion ensued on developing a verification form. NBCOT requires a verification letter or certificate from the school that includes the dates of supervision, the fieldwork

level, and other relevant information. Concern was expressed by some meeting attendees regarding the potential of completing additional and somewhat duplicative documentation for California auditing purposes.

Discussion ensued on situations where a student's Level II fieldwork is supervised by multiple supervisors. There were differences in the way meeting participants interpreted the National Board for Certification in Occupational Therapy's (NBCOT) instruction for applying professional development units in situations where co-supervision occurred.

Committee members agreed that instead of using language that would establish a practitioner would receive 1 PDU for per week of supervision it should be further defined as 1 PDU for 40 hours of supervision.

Richard Bookwalter indicated he would draft an attestation form to present to the Board.

3. Public Comment session for items not on the agenda.

There was no public comment for items not on the agenda.

4. Adjournment.

At 3:50 the meeting adjourned.