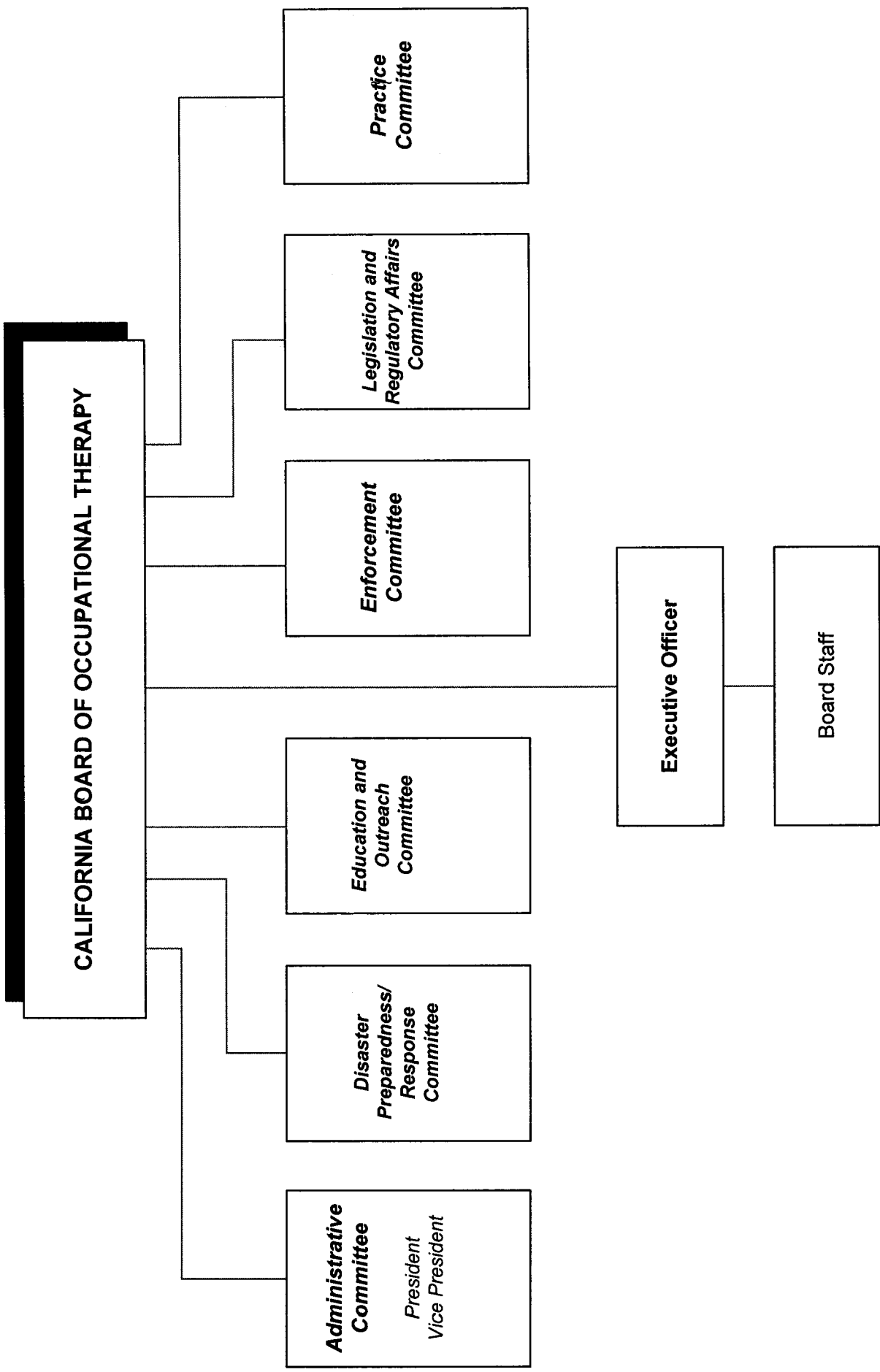


AGENDA ITEM 15

Discussion and consideration of restructuring the Board's standing Committees.

The current Board/Committees organizational chart is attached for review.



California Board of Occupational Therapy

**DISASTER PREPAREDNESS/
DISASTER RESPONSE
COMMITTEE**

Roles & Responsibilities

1. Identify and provide input into reducing barriers to occupational therapy roles in disaster preparedness;
2. Provide input into and work with stakeholders to reduce barriers to occupational therapist's and occupational therapy assistant's roles in disaster preparedness and response;
3. Review the laws and regulations to ensure consistency and to ensure that there are no conflicts with other laws and regulations in our policy;
4. Review the Board's Business continuity Plan and suggest updates and/or improvements;
5. Review and provide recommendations to Board staff on revisions to various applications and forms used by the Board.

Extract from Board ADMINISTRATIVE MANUAL

The purpose of the Disaster Preparedness/Disaster Response Committee is to identify and provide input into reducing barriers to occupational therapy roles in disaster preparedness and response, review the current laws and regulations to ensure consistency, be responsible for the development and maintenance of the Board's Disaster Response plan, and provide input into updates of the Board's Continuity of Operations and Continuation of Government (COOP/COG) report.

California Board of Occupational Therapy

**E D U C A T I O N / O U T R E A C H
C O M M I T T E E**

Roles & Responsibilities

1. Develop consumer brochures for use by the Board and Board staff;
2. Develop website content to educate consumers about occupational therapy;
3. Develop website content to educate licensees about the regulation of occupational therapy;
4. Prepare articles for newsletter to educate or provide updated information to licensees;
5. Review and provide recommendations to Board staff on revisions to various applications and forms used by the Board.

Extract from Board ADMINISTRATIVE MANUAL

The purpose of the Education and Outreach Committee is to develop consumer and licensee outreach projects, including the Board's newsletter, website, e-government initiatives and outside organization presentations.

California Board of Occupational Therapy

ENFORCEMENT COMMITTEE

Roles & Responsibilities

1. Review and provide recommendations to the Board on enforcement and discipline-related proposed regulatory amendments.
2. Review the *Disciplinary Guidelines* annually and provide recommendations to the Board on suggested amendments;
3. Develop and recommend to the Board enforcement-related policies; i.e. Complaint Disclosure.....
4. Review and provide recommendations to Board staff on applications for the Expert Witness Program;
5. Establish resource pool of Expert Witnesses to review medical records and Division of Investigation reports.
6. Review and provide recommendations to Board staff on revisions to various applications and forms used by the Board;

California Board of Occupational Therapy

**LEGISLATIVE AND REGULATORY
AFFAIRS COMMITTEE**

Roles & Responsibilities

1. Review current regulations and provide recommendations to the Board on proposed regulatory amendments;
2. Review current statute and provide recommendations to the Board on legislative proposals;
3. Review pending bills and provide recommended positions and amendments to the Board;
4. Serve as a resource to other committees;

California Board of Occupational Therapy
PRACTICE COMMITTEE

Roles & Responsibilities

1. Review and provide recommendations to Board staff on initial applications for licenses/certificates received from individuals who have not been engaged in the practice occupational therapy for five years;
2. Review and provide recommended responses to the Board on various practice issues/questions submitted by licensees and consumers;
3. Provide guidance on continuing competency audits, including reviewing and providing recommendations on audit responses, if necessary;
4. Review and provide recommendations to Board staff on applicants for the Practice Reviewer Program;
5. Review and provide recommendations to Board staff on revisions to various applications and forms used by the Board;
6. Review and provide recommendations to the Board on practice related proposed regulatory amendments.