

Date: March 2, 2011
To: CBOT Board Members
From: Heather Martin
Subject: Monthly Report- March 2011

As a reminder, the Board meeting dates/location for 2011 are as follows:

<u>Date</u>	<u>Location</u>
March 3, 2011	2005 Evergreen Street, Sacramento
June 16, 2011	Samuel Merritt, San Francisco
September 8, 2011	Stanbridge College, Irvine
December 1, 2011	TBD, Los Angeles

The upcoming Committee meetings are scheduled as follows:

Disaster Preparedness/Response Committee

This Committee will be meeting for the first time in mid-April and will select its 2011 meeting dates/locations at that time.

Education/Outreach Committee

February 24	Rancho Los Amigos National Rehabilitation Center, Downey
June 2	Teleconference – multiple sites, TBD
August 31	Teleconference – multiple sites, TBD
November 10	Teleconference – multiple sites, TBD

Enforcement Committee

February 9	Palomar Pomerado Health Escondido
April (actual date TBD)	Palomar Pomerado Health Escondido

Enforcement Committee (cont.)

June 1	CSU, Dominguez Hills Carson and Scripps Memorial Hospital Encinitas
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Legislative/Regulatory Affairs Committee

This Committee will be meeting for the first time in early April and will select its 2011 meeting dates/locations at that time.

Practice Committee

January 27

Rancho Los Amigos National Rehabilitation Center,
Downey

February 17

Rancho Los Amigos National Rehabilitation Center,
Downey, CA and Kaiser Permanente-French Campus,
San Francisco

April 7th

Rancho Los Amigos National Rehabilitation Center,
Downey and Kaiser Permanente-French Campus, San
Francisco and Dominican Hospital, Santa Cruz

The Committee will select its 2011 meeting dates/locations at its April 7th meeting.

BreEZe Project (formerly I-Licensing Project):

This project is for a new system which integrates applicant, licensee, and enforcement information and provides for submission of initial applications and renewal applications on-line and accepts payment by credit/debit card. We recently approved high-level system requirements and during March subject matter experts (including one of our staff members) will develop high level the reports to put as placeholders in the Request for Proposal for the Breeze Vendor. Once the current reports are defined, the group will then look at any new reports that board would like to be able to generate.

As of now, our portion of the costs for BreEZe as follows:

FY 2011-12: \$5,000

FY 2012-13: \$8,000

FY 2013-14: \$18,000

FY 2014-15 and ongoing: \$15,000

Budget:

Attached is revenue and expenditure information as of Fiscal Month 7 (January 31, 2011) and a fund condition.

We projected revenue at \$881,000 for the fiscal year (FY) year yet have received \$685,640; we will exceed our revenue projection for year as we are already at 78% (rather than 58%) of our projection.

Our budget for the year is \$1,420,500 and we have spent \$615,329; we have nearly 58% of our budget remaining.

The fund condition (FC) shows that we should end the year with 4.9 months of operating expenses in our reserve. However, if we *underspend* our \$1.42 budget (which I believe we will do), the number of months in reserve will increase. The FC also shows the Board 'running out' of money during FY 2012/13 – this simply can't happen. The lack reserves and necessary funds will prompt the repayment of the \$640k loan to the General Fund (GF) in FY 2003/04. (The GF loan must be repaid before the Board runs out of money or before the fees can be raised.)

Outreach and Other Governmental Contacts:

I met with representatives of the office Assembly members Hayashi, Ma, and Smythe regarding legislative proposals. The Senate Business and Professions Committee helped us meet the Legislative Counsel deadline and had all of our legislative proposals put into 'bill' format. These are 'unbacked bills' and I will meet with other legislative staff members seeking an author for these proposals.

I attended the February meeting of the Physical Therapy Board of California (PT Board). I shared the Board-approved telemedicine/tele-rehabilitation legislative proposal with the PT Board in hopes they would approve similar language regarding PTs and both boards together could seek an author.

I shared the Board telemedicine/tele-rehabilitation legislative proposal with the Speech-Language Pathology and Audiology and Hearing Aid Dispensers Board; their Executive Officer is definitely interested and will share the language at their next meeting (April 2011).

I also met with the Director of the Special Education Division, California Department of Education regarding the continuance of OTs and OTAs who are practicing without a license or are practicing with an expired license.

Personnel:

We had an Enforcement analyst leave for the Sacramento Police Department in October and another Enforcement support staff is leaving the Board this month for a permanent position at another licensing board.

We currently have 10 staff; the Board also has 1.5 vacant permanent positions and 3.0 vacant two-year limited positions that we are unable to fill due to the hiring freeze.

Strategic Plan:

The Board's Strategic Plan hasn't been updated since 2007 – this needs to be addressed during 2011. The Board could either try to accomplish this during a regular meeting or add another meeting date to the 2011 schedule.

Training:

By law, all Board members must complete Sexual Harassment Prevention training every two years. If agreeable with everyone, I would like to contract with a provider that offers the two-hour course via webinar, from 830-1030, on set dates: 4/14, 8/16, and 12/13.

Performance Measurements:

The Performance Measurements collected and posted by the Department of Consumer Affairs on its website for the period October 1 – December 31, 2010 are attached.

CSTARQ24 1110 (DEST: A1 CAL2) PM,C,6,5,2,0, ,6212,
 FISCAL MONTH: 07 JANUARY 6(INDEX) 5(PCA) 2(AGYSRC) 0(NOFUND) FUND(ALL) GL(6212)
 DEPT OF CONSUMER AFFAIRS - REGULATORY BOARDS
 RECEIPTS BY ORGANIZATION AND SOURCE
 AS OF 01/31/11

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 SECTION: 11 CA BD OF OCCUPATIONAL THERAPY
 SUB-SECTION: 00
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 INDEX: 1475 CA BD OF OCCUPATIONAL THERAPY

PROGRAM
 PG EL CMP TSK PCA DESCRIPTION

REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL RECEIPTS		BALANCE
					CURRENT MONTH	YEAR-TO-DATE	
67 00 000 000	73017		REIMB - CA BD OF OCCUPATIONAL THERAPY				
001	991937	01	FINGERPRINT REPORTS	22,000.00	1,020.00	6,936.00	15,064.00
001	991937	02	EXTERNAL/PRIVATE/GRANT	0.00	1,440.00	6,435.00	6,435.00-
*TOTAL SOURCE 991937				22,000.00	2,460.00	13,371.00	8,629.00
*TOTAL PROG 67				22,000.00	2,460.00	13,371.00	8,629.00
*TOTAL REFERENCE 001				22,000.00	2,460.00	13,371.00	8,629.00
67 00 000 000	83017		REVENUE CA BD OF OCCUPATIONAL THERAPY				
980	125600	CU	OTA DUP LIC FEE-\$15.00	0.00	150.00	990.00	990.00-
980	125600	CV	OTA DUP CERT FEES-\$15.00	0.00	30.00	285.00	285.00-
980	125600	00	OTHER REGULATORY FEES	17,000.00	0.00	0.00	17,000.00
980	125600	18	CITATION & FINE FEE COLLECTED-VAR	0.00	1,662.50	25,104.50	25,104.50-
*TOTAL SOURCE 125600				17,000.00	1,842.50	26,379.50	9,379.50-
980	125700	OC	OT INITIAL LIC FEE-\$VAR	0.00	3,221.00	41,864.00	41,864.00-
980	125700	OD	OTA INITIAL CERT FEE-\$VAR	0.00	318.00	8,460.00	8,460.00-
980	125700	OE	OT LIMITED PERMIT-\$75.00	0.00	375.00	2,625.00	2,625.00-
980	125700	OJ	OTA LIMITED PERMIT \$75.00	0.00	0.00	375.00	375.00-
980	125700	00	OTHER REGULATORY LICENSES AND PER	86,000.00	0.00	0.00	86,000.00
980	125700	90	OVER/SHORT FEES	0.00	43.00	356.00	356.00-
980	125700	91	SUSPENDED REVENUE	0.00	525.00-	1,050.00	1,050.00-
980	125700	92	PRIOR YEAR REVENUE ADJUSTMENT	0.00	0.00	162.00-	162.00
*TOTAL SOURCE 125700				86,000.00	3,432.00	54,568.00	31,432.00
980	125800	BN	OTA ANNUAL RENEWAL FEE- \$150.00	0.00	0.00	150.00	150.00-
980	125800	BP	OT INACTIVE RENEWAL LIC FEE-\$25.0	0.00	650.00	5,225.00	5,225.00-
980	125800	BQ	OTA INACTIVE RENEWAL CERT FEE-\$25	0.00	100.00	825.00	825.00-
980	125800	C1	AUTOMATED REVENUE REFUND CLAIM	0.00	263.00	1,400.00	1,400.00-
980	125800	00	RENEWAL FEES	722,000.00	0.00	0.00	722,000.00

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REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL RECEIPTS CURRENT MONTH	RECEIPTS YEAR-TO-DATE	BALANCE
980	125800	2S	OT-1 YEAR RENEWAL FEE(1/2 BIENN R	0.00	0.00	300.00	300.00-
980	125800	2U	OTA 1YEAR RENEWAL FEE(1/2 BIENN R	0.00	0.00	75.00	75.00-
980	125800	2W	BIENNIAL RENEWAL-OT \$150	0.00	62,850.00	483,600.00	483,600.00-
980	125800	2X	BIENNIAL RENEWAL-OTA \$150	0.00	9,150.00	77,100.00	77,100.00-
*TOTAL SOURCE 125800				722,000.00	73,013.00	568,675.00	153,325.00
980	125900	A5	OTA DELINQ RENEWAL FEE-\$75.00	0.00	0.00	75.00	75.00-
980	125900	TM	DELINQ BIENNIAL-OT \$75	0.00	1,500.00	7,275.00	7,275.00-
980	125900	TN	DELINQ BIENNIAL-OTA \$75	0.00	0.00	1,425.00	1,425.00-
980	125900	00	DELINQUENT FEES	12,000.00	0.00	0.00	12,000.00
*TOTAL SOURCE 125900				12,000.00	1,500.00	8,775.00	3,225.00
980	142500	00	MISCELLANEOUS SERVICES TO THE PUB	7,000.00	0.00	0.00	7,000.00
980	142500	90	MISC. SER TO PUBLIC - GENERAL	0.00	270.00	3,630.00	3,630.00-
*TOTAL SOURCE 142500				7,000.00	270.00	3,630.00	3,370.00
980	150300	00	INCOME FROM SURPLUS MONEY INVESTM	4,000.00	1,033.72	2,315.59	1,684.41
*TOTAL SOURCE 150300				4,000.00	1,033.72	2,315.59	1,684.41
980	161000	02	REVENUE CANCELLED WARRANTS	0.00	75.00	453.00	453.00-
*TOTAL SOURCE 161000				0.00	75.00	453.00	453.00-
980	161400	91	DISHONORED CHECK FEE-VAR	0.00	0.00	150.00	150.00-
*TOTAL SOURCE 161400				0.00	0.00	150.00	150.00-
980	164300	00	PENALTY ASSESSMENTS	11,000.00	0.00	0.00	11,000.00

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REF	SOURCE	ASRC	DESCRIPTION	PLANNED RECEIPTS	ACTUAL CURRENT MONTH	RECEIPTS YEAR-TO-DATE	BALANCE
980	164300	99	PENALTY ASSESSMENTS	0.00	1,347.84	7,323.15	7,323.15-
*TOTAL SOURCE 164300				11,000.00	1,347.84	7,323.15	3,676.85
*TOTAL PROG 67				859,000.00	82,514.06	672,269.24	186,730.76
*TOTAL REFERENCE 980				859,000.00	82,514.06	672,269.24	186,730.76
*TOTAL INDEX 1475				881,000.00	84,974.06	685,640.24	195,359.76
*TOTAL SEC 11				881,000.00	84,974.06	685,640.24	195,359.76

3017 - Board of Occupational Therapy Analysis of Fund Condition

(Dollars in Thousands)

NOTE: \$2,640k General Fund Repayment Outstanding

FINAL 2010-11 GALLEY
PREPARED 3-15-10

	ACTUAL 2002-03	ACTUAL 2003-04	ACTUAL 2004-05	ACTUAL 2005-06	ACTUAL 2006-07	ACTUAL 2007-08	Actual 2008-09	Budget Act CY 2009-10	Governor's Budget 2010-11	BY+1 2011-12	BY+2 2012-13
BEGINNING BALANCE	\$ 369	\$ 723	\$ 617	\$ 1,337	\$ 2,183	\$ 2,833	\$ 3,134	\$ 3,150	\$ 1,081	\$ 596	\$ 83
Prior Year Adjustment	\$ 1	\$ 7	\$ 3	\$ (2)	\$ 29	\$ 2	\$ 1	\$ -	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 370	\$ 730	\$ 620	\$ 1,335	\$ 2,212	\$ 2,835	\$ 3,135	\$ 3,150	\$ 1,081	\$ 596	\$ 83
REVENUES AND TRANSFERS											
Revenues:											
125600 Other regulatory fees	\$ 1	\$ 1	\$ 1	\$ 1	\$ 10	\$ 19	\$ 18	\$ 20	\$ 20	\$ 20	\$ 20
125700 Other regulatory licenses and permits	\$ 934	\$ 131	\$ 106	\$ 98	\$ 84	\$ 88	\$ 90	\$ 92	\$ 95	\$ 95	\$ 95
125800 Renewal fees	\$ 287	\$ 1,153	\$ 1,227	\$ 1,266	\$ 1,160	\$ 877	\$ 741	\$ 779	\$ 793	\$ 793	\$ 793
125900 Delinquent fees	\$ -	\$ 10	\$ 13	\$ 15	\$ 16	\$ 23	\$ 16	\$ 2	\$ 4	\$ 4	\$ 4
141200 Sales of documents	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
142500 Miscellaneous services to the public	\$ -	\$ 1	\$ 5	\$ 4	\$ 6	\$ 6	\$ 8	\$ 7	\$ 7	\$ 7	\$ 7
150300 Income from surplus money investments	\$ 14	\$ 14	\$ 25	\$ 73	\$ 136	\$ 136	\$ 71	\$ 28	\$ 5	\$ 5	\$ 1
160400 Sale of fixed assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
161000 Escheat of unclaimed checks and warrants	\$ -	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -
161400 Miscellaneous revenues	\$ -	\$ -	\$ -	\$ 12	\$ -	\$ -	\$ 1	\$ -	\$ -	\$ -	\$ -
164300 Penalty Assessments	\$ -	\$ -	\$ 3	\$ -	\$ 5	\$ 7	\$ 17	\$ 11	\$ 11	\$ 11	\$ 11
Totals, Revenues	\$ 1,236	\$ 1,310	\$ 1,381	\$ 1,470	\$ 1,418	\$ 1,157	\$ 962	\$ 939	\$ 935	\$ 935	\$ 931
Transfers from Other Funds											
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Other Funds											
T00001 GF loan per 1475-011-3017 BA of 2003		\$ (640)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T00002 GF loan per BA of 2009								\$ (2,000)			
T00001 GF loan repayment per Ch 697/00	\$ (459)	\$ (241)									
Totals, Revenues and Transfers	\$ 777	\$ 429	\$ 1,381	\$ 1,470	\$ 1,418	\$ 1,157	\$ 962	\$ (1,061)	\$ 935	\$ 935	\$ 931
Totals, Resources	\$ 1,147	\$ 1,159	\$ 2,001	\$ 2,805	\$ 3,630	\$ 3,992	\$ 4,097	\$ 2,089	\$ 2,016	\$ 1,531	\$ 1,014
EXPENDITURES											
Disbursements:											
8860 FSCU (State Operations)					\$ -	\$ 1	\$ 1				
1110 Program Expenditures (State Operations)	\$ 424	\$ 542	\$ 664	\$ 622	\$ 797	\$ 857	\$ 946	\$ 1,008	\$ 1,420	\$ 1,448	\$ 1,477
OE&E Savings (Approved by Agency)											
	\$ 424	\$ 542	\$ 664	\$ 622	\$ 797	\$ 858	\$ 947	\$ 1,008	\$ 1,420	\$ 1,448	\$ 1,477
FUND BALANCE											
Reserve for economic uncertainties	\$ 723	\$ 617	\$ 1,337	\$ 2,183	\$ 2,833	\$ 3,134	\$ 3,150	\$ 1,081	\$ 596	\$ 83	\$ (463)
Months in Reserve	16.0	11.2	25.8	32.9	39.6	39.7	37.5	9.1	4.9	0.7	-3.7

NOTES:

- A. ASSUMES WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED FOR 2009-10 AND ON-GOING.
- B. ASSUMES INTEREST RATE AT 2%.
- C. ASSUMES APPROPRIATION GROWTH OF 2% PER YEAR.

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT

AS OF 1/31/2011

RUN DATE 2/10/2011

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CA BD OF OCCUPATIONAL THERAPY

CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
PERSONAL SERVICES							
SALARIES AND WAGES							
003 00 CIVIL SERVICE-PERM	450,649	15,689	150,874	0	150,874	299,775	
033 04 TEMP HELP (907)	36,323	18,977	60,136	0	60,136	(23,813)	
063 00 STATUTORY-EXEMPT	74,188	5,868	39,254	0	39,254	34,934	
063 01 BD/COMMSN (901,920)	20,000	0	800	0	800	19,200	
TOTAL SALARIES AND WAGES	581,160	40,533	251,064	0	251,064	330,096	56.80%
STAFF BENEFITS							
103 00 OASDI	42,863	2,347	14,617	0	14,617	28,246	
104 00 DENTAL INSURANCE	206	294	2,016	0	2,016	(1,810)	
105 00 HEALTH/WELFARE INS	110,403	3,582	23,084	0	23,084	87,319	
106 01 RETIREMENT	95,445	6,384	43,101	0	43,101	52,344	
125 00 WORKERS' COMPENSATIO	14,947	0	0	0	0	14,947	
125 15 SCIF ALLOCATION COST	0	155	1,057	0	1,057	(1,057)	
133 00 UNEMPLOYMENT INSURAN	0	0	3,355	0	3,355	(3,355)	
134 00 OTHER-STAFF BENEFITS	0	2,740	13,993	0	13,993	(13,993)	
135 00 LIFE INSURANCE	0	17	80	0	80	(80)	
136 00 VISION CARE	44	60	498	0	498	(454)	
137 00 MEDICARE TAXATION	281	572	3,566	0	3,566	(3,285)	
TOTAL STAFF BENEFITS	264,189	16,152	105,368	0	105,368	158,821	60.12%
SALARY SAVINGS							
141 00 SALARY SAVINGS	(64,328)	0	0	0	0	(64,328)	
TOTAL SALARY SAVINGS	(64,328)	0	0	0	0	(64,328)	100.00%
TOTAL PERSONAL SERVICES	781,021	56,686	356,433	0	356,433	424,588	54.36%
OPERATING EXPENSES & EQUIPMENT							
FINGERPRINTS							
213 04 FINGERPRINT REPORTS	22,000	1,326	6,120	0	6,120	15,880	
TOTAL FINGERPRINTS	22,000	1,326	6,120	0	6,120	15,880	72.18%
GENERAL EXPENSE							
201 00 GENERAL EXPENSE	24,343	0	0	0	0	24,343	
206 00 MISC OFFICE SUPPLIES	0	0	1,708	0	1,708	(1,708)	
207 00 FREIGHT & DRAYAGE	0	0	507	0	507	(507)	
21 7 ADMIN OVERHEAD-OTHR	0	1,7	1,812	0	1,812	(1,812)	

DEPARTMENT OF CONSUMER AFFAIRS

CA BD OF OCCUPATIONAL THERAPY

BUDGET REPORT AS OF 1/31/2011

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CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
239 00 NOC-SERV/RENT-GEN EX	0	0	136	0	136	(136)	
TOTAL GENERAL EXPENSE	24,343	1,736	4,163	0	4,163	20,180	82.90%
PRINTING							
241 00 PRINTING	33,187	0	0	0	0	33,187	
242 03 ALLOCATED COPY COSTS	0	0	2,499	0	2,499	(2,499)	
244 00 OFFICE COPIER EXP	0	282	706	2,708	3,414	(3,414)	
TOTAL PRINTING	33,187	282	3,205	2,708	5,913	27,274	82.18%
COMMUNICATIONS							
251 00 COMMUNICATIONS	16,140	0	0	0	0	16,140	
252 00 CELL PHONES,PDA,PAGE	0	252	843	0	843	(843)	
257 01 TELEPHONE EXCHANGE	0	1,189	1,832	0	1,832	(1,832)	
TOTAL COMMUNICATIONS	16,140	1,441	2,675	0	2,675	13,465	83.43%
POSTAGE							
261 00 POSTAGE	28,908	0	0	0	0	28,908	
262 00 STAMPS, STAMP ENVEL	0	0	125	0	125	(125)	
263 05 ALLOCATED POSTAGE-DC	0	700	4,058	0	4,058	(4,058)	
263 06 ALLOCATED POSTAGE-ED	0	0	2,373	0	2,373	(2,373)	
TOTAL POSTAGE	28,908	700	6,556	0	6,556	22,352	77.32%
TRAVEL: IN-STATE							
291 00 TRAVEL: IN-STATE	21,581	0	0	0	0	21,581	
292 00 PER DIEM-I/S	0	0	686	0	686	(686)	
294 00 COMMERCIAL AIR-I/S	0	255	4,146	0	4,146	(4,146)	
296 00 PRIVATE CAR-I/S	0	15	112	0	112	(112)	
297 00 RENTAL CAR-I/S	0	110	656	0	656	(656)	
TOTAL TRAVEL: IN-STATE	21,581	380	5,599	0	5,599	15,982	74.06%
TRAINING							
331 00 TRAINING	14,159	0	0	0	0	14,159	
TOTAL TRAINING	14,159	0	0	0	0	14,159	100.00%
FACILITIES OPERATIONS							
341 00 FACILITIES OPERATION	49,942	0	0	0	0	49,942	
343 00 RENT-BLDG/GRND(NON S	0	4,384	30,776	22,100	52,876	(52,876)	
347 00 FACILITY PLNG-DGS	0	79	590	0	590	(590)	
TOTAL FACILITIES OPERATIONS	49,942	4,463	31,367	22,100	53,467	(3,525)	-7.06%

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT

AS OF 1/31/2011

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CA BD OF OCCUPATIONAL THERAPY

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DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
DEPARTMENTAL SERVICES							
424 03 OIS PRO RATA	73,955	11,629	41,348	0	41,348	32,607	
427 00 INDIRECT DISTRB COST	88,192	22,005	51,445	0	51,445	36,747	
427 01 INTERAGENCY SERVS	105	0	0	0	0	105	
427 30 DOI - PRO RATA	3,067	607	1,789	0	1,789	1,278	
427 34 PUBLIC AFFAIRS PRO R	6,260	939	3,652	0	3,652	2,608	
427 35 CCED PRO RATA	3,820	800	2,228	0	2,228	1,592	
TOTAL DEPARTMENTAL SERVICES	175,399	35,980	100,462	0	100,462	74,937	42.72%
CONSOLIDATED DATA CENTERS							
428 00 CONSOLIDATED DATA CE	0	0	335	665	1,000	(1,000)	
TOTAL CONSOLIDATED DATA CENTERS	0	0	335	665	1,000	(1,000)	0.00%
DATA PROCESSING							
432 00 MAINTENANCE-IT	6,125	0	0	0	0	6,125	
TOTAL DATA PROCESSING	6,125	0	0	0	0	6,125	100.00%
CENTRAL ADMINISTRATIVE SERVICES							
438 00 PRO RATA	43,389	0	21,695	0	21,695	21,695	
TOTAL CENTRAL ADMINISTRATIVE SERVICES	43,389	0	21,695	0	21,695	21,695	50.00%
EXAMINATIONS							
404 03 C/P SVS - EXT SUB MA	0	440	480	0	480	(480)	
TOTAL EXAMINATIONS	0	440	480	0	480	(480)	0.00%
MAJOR EQUIPMENT							
472 00 ADDITIONAL EQUIPMENT	28,000	0	0	0	0	28,000	
TOTAL MAJOR EQUIPMENT	28,000	0	0	0	0	28,000	100.00%
ENFORCEMENT							
396 00 ATTORNEY GENL-INTERD	133,243	7,550	53,835	0	53,835	79,408	
397 00 OFC ADMIN HEARNG-INT	1,000	90	2,875	0	2,875	(1,875)	
414 31 EVIDENCE/WITNESS FEE	0	0	1,200	0	1,200	(1,200)	
418 97 COURT REPORTER SERVS	0	0	356	0	356	(356)	
427 31 DOI - INVESTIGATION	30,813	(19,257)	17,974	0	17,974	12,839	
TOTAL ENFORCEMENT	165,056	(11,617)	76,240	0	76,240	88,816	53.81%
MINOR EQUIPMENT							
226 00 MINOR EQUIPMENT	11,250	0	0	0	0	11,250	
226 70 MIN EQPMT-CELL PHONE	0	0	0	89	89	(89)	
21 MIN EQPMT-CELL PHONE	0	0	0	163	163	(163)	

DEPARTMENT OF CONSUMER AFFAIRS

BUDGET REPORT

AS OF 1/31/2011

FM 07

CA BD OF OCCUPATIONAL THERAPY

RUN DATE 2/10/2011

PAGE 4

CA BD OF OCCUPATIONAL THERAPY

DESCRIPTION	BUDGET	CURR. MONTH	YR-TO-DATE	ENCUMBRANCE	YTD + ENCUMBRANCE	BALANCE	PCNT REMAIN
<u>TOTAL</u> MINOR EQUIPMENT	11,250	0	0	253	253	10,997	97.75%
<u>TOTAL</u> OPERATING EXPENSES & EQUIPMEN	639,479	35,131	258,896	25,725	284,621	354,858	55.49%
CA BD OF OCCUPATIONAL THERAPY	1,420,500	91,816	615,329	25,725	641,054	779,446	54.87%
	1,420,500	91,816	615,329	25,725	641,054	779,446	54.87%

Performance Measures

Q2 Report (October - December 2010)

To ensure stakeholders can review the Board's progress toward meeting its enforcement goals and targets, we have developed a transparent system of performance measurement. These measures will be posted publicly on a quarterly basis.

In future reports, the Department will request additional measures, such as consumer satisfaction. These additional measures are being collected internally at this time and will be released once sufficient data is available.

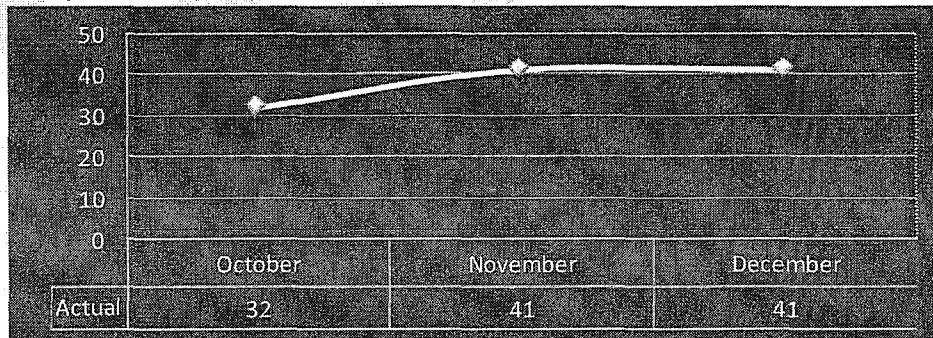
Volume

Number of complaints and convictions received.

Q2 Total: 114

Complaints: 94 Convictions: 20

Q2 Monthly Average: 38

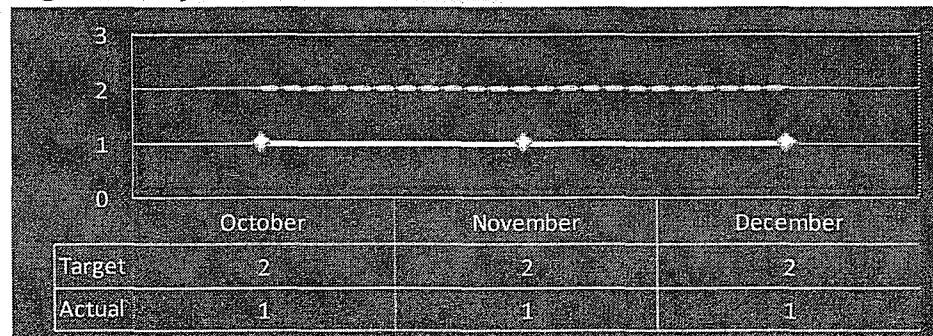


Intake

Average cycle time from complaint receipt, to the date the complaint was assigned to an investigator.

Target: 2 Days

Q2 Average: 1 Day

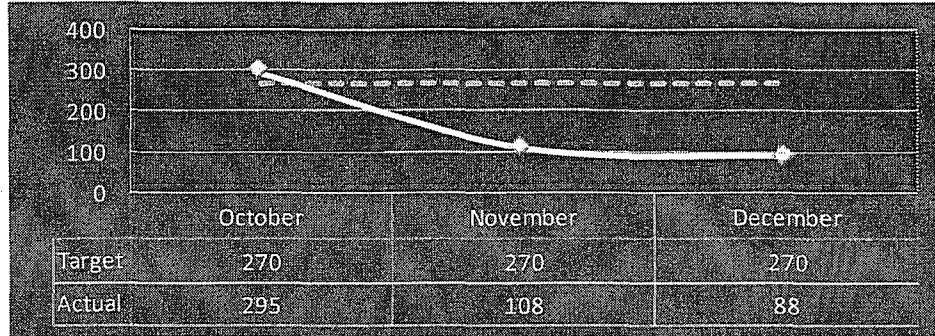


Intake & Investigation

Average cycle time from complaint receipt to closure of the investigation process. Does not include cases sent to the Attorney General or other forms of formal discipline.

Target: 270 Days

Q2 Average: 179 Days

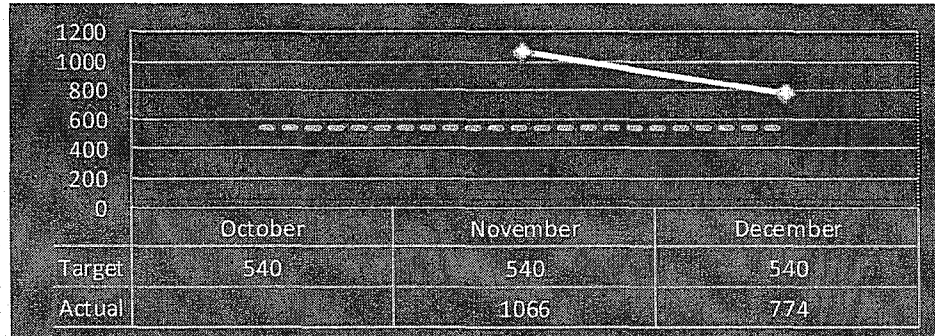


Formal Discipline

Average number of days to complete the entire enforcement process for cases resulting in formal discipline. (Includes intake and investigation by the Board, and prosecution by the AG)

Target: 540 Days

Q2 Average: 993 Days

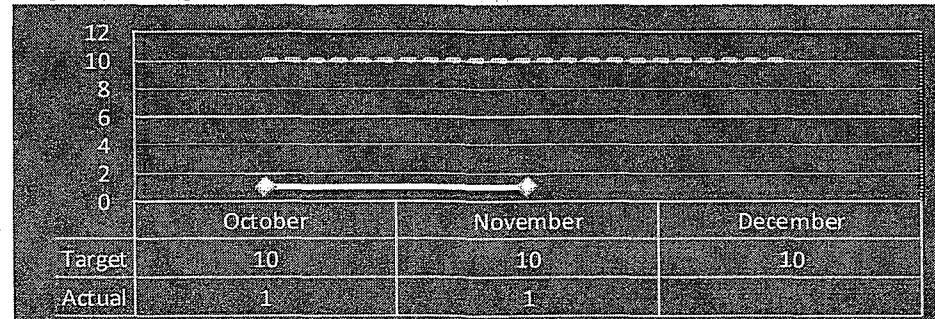


Probation Intake

Average number of days from monitor assignment, to the date the monitor makes first contact with the probationer.

Target: 10 Days

Q2 Average: 1 Day



Probation Violation Response

Average number of days from the date a violation of probation is reported, to the date the assigned monitor initiates appropriate action.

Target: 10 Days

Q2 Average: 1 Day

