



BOARD OF OCCUPATIONAL THERAPY

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BOARD MEETING NOTICE AND AGENDA

**Sheraton Ontario Airport Hotel
429 Vineyard Avenue, Ontario, CA 91764
(909) 937-7463 *Call hotel for directions only*
(916) 322-3394 *Call CBOT staff with questions***

December 6, 2007

9:00 a.m.

- A. Call to order, roll call, establishment of a quorum.
- B. President's remarks.
- C. Approval of the August 14, 2007, Special Board meeting minutes.
- D. Approval of the October 11, 2007, Board meeting minutes.
- E. Practice Committee report:
 - 1. Discussion and review of Frequently Asked Questions (FAQs) regarding supervision of Occupational Therapy Assistants, Limited Permit holders, Students, and Aides; FAQs for students; and FAQs for fieldwork educators/coordinators.
 - 2. Discussion and development of supervision guidelines and communication plan to provide to schools, fieldwork coordinators, fieldwork sites and posting information on the Board's website.
 - 3. Discussion and development of Expert Witness Program.
 - 4. Discussion and development of Expert Reviewer Program.
 - 5. Discussion of the Application to Provide Advanced Practice Post-Professional Education, the Application instructions, and the application review process.
 - 6. Review and discussion of proposed regulatory language to amend Title 16, Division 39, California Code of Regulations Section 4161 – Continuing Competency.
 - 7. Discussion regarding an Occupational Therapy Assistant performing a Functional Capacity Evaluation (FCE).
 - 8. Discussion and consideration of changing the Advanced Practice application review process and requiring licensees to apply to the Board prior to commencing the process.
 - 9. Discussion and consideration of requiring applicants to take a jurisprudence examination as a condition for licensure.
- F. Consideration of draft Board member procedure manual.
- G. Consideration of proposed regulatory language to amend Title 16, Division 39, California Code of Regulations Section 4181 – Supervision Parameters.
- H. Consideration of proposed regulatory language to establish regulations for Therapists and Assistants Trained Outside of United States (Business and Professions Code Section 2570.15).
- I. Adoption of proposed regulatory language to amend Title 16, Division 39, California Code of Regulations Section 4170 – Ethical Standards of Practice.

- J. Regulation Update:
 - 1. Title 16, Division 39, CCR Section 4123 – Limited Permits
 - 2. Title 16, Division 39, CCR Section 4141 – Assessment of Administrative Fines
 - 3. Title 16, Division 39, CCR Section 4154 – Post-Professional Education and Training and Section 4155 – Application for Approval in Advanced Practice Areas
 - 4. Title 16, Division 39, CCR Section 4161 - Continuing Competency
- K. 2008 Legislation Update:
 - 1. Review and consideration of legislative proposals for upcoming session
 - a. Amendment to Business & Professions Code Section 2570.28
 - b. Establishing a Scholarship Program for Students of Occupational Therapy and Occupational Therapy Assistant Programs and a Student Loan Repayment Program for newly licensed Occupational Therapists and Occupational Therapy Assistants
 - 2. Legislative report on bills signed and vetoed
- L. Executive Officer's report:
 - 1. Office Relocation update
 - 2. Internal Audit update
 - 3. Website update
 - 4. Personnel updates
 - 5. Outreach efforts
 - 6. Other informational items
- M. Review and consideration of proposed Infection Control Guidelines.
- N. Consideration of new ACOTE standards effective 1/1/08 relevant to Occupational Therapy Practice Act and the impact to Advanced Practice areas.
- O. Review and consideration of staff recommendation regarding additional committees to support Board.
- P. Election of 2008 Officers of the Board.
- Q. Consideration of Committee Member recommendations.
- R. Future agenda items: Feasibility of Early Determination for applicants; Advanced Practice application process.
- S. Public comment session.
- T. The Board will convene in CLOSED SESSION pursuant to Government Code Section 11126(c)(3) to Deliberate on Disciplinary Decisions.
- U. CLOSED SESSION pursuant to Government Code Section 11126(a)(1) for the evaluation of the Executive Officer.
- V. Return to open session.
- W. Adjournment.

Public comments will be taken on agenda items at the time the item is heard. Action may be taken on any item listed on the agenda. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum.

The meeting is accessible to the physically disabled. A person who needs disability related accommodations or modifications in order to participate in the meeting shall make a request, no later than five working days before the meeting, to April Freeman at (916) 322-3394 or 444 North Third Street, Suite 410, Sacramento, California, 95811.