



## **AD HOC DISASTER PREPAREDNESS AND RESPONSE COMMITTEE MEETING NOTICE & AGENDA**

**April 10, 2024**

**A physical meeting location will be provided pursuant to the provisions of Government Code section 11123.5(b) and (f).**

**California Board of Occupational Therapy  
1610 Arden way, Suite 121  
Sacramento, CA 95815**

**IMPORTANT NOTICE TO THE PUBLIC:** The California Board of Occupational Therapy's *Disaster Preparedness and Response Committee* will hold a public meeting via WebEx, a teleconference platform.

**INSTRUCTIONS FOR PARTICIPATION:** Please see the instructions to observe and participate in the meeting using WebEx from a Microsoft Windows-based PC.

Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mail.com.

**To participate or observe the meeting on April 10, 2024, please use this link:**

<https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m681138d51eea963b63f17a61743068f9>

Event Number: 2491 279 0056, followed by the Password: **CBOT04102024**

If joining by mobile device or phone, call **415-655-0001** (US toll)

Enter access code/meeting number: 2491 279 0056, followed by **#**

Due to potential technical difficulties, please consider submitting written comments to **[cbot@dca.ca.gov](mailto:cbot@dca.ca.gov)** no later than April 3, 2024, for consideration by the Committee during Public Comment Session for items not on the agenda.

Public comments may be limited, in the discretion of the Committee, as circumstances require. In the event that public comment is limited, members of the public will not be permitted to “yield” their allotted time to other members of the public to make comments.

The following members are anticipated to attend virtually:

Richard Bookwalter  
Hector Cabrera

Mary Evert

**DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THE AGENDA.**

**Wednesday, April 10, 2024**

**1:00 pm – Committee Meeting**

*The public may provide comment on any issue before the Committee at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.*

1. Call to order, roll call, establishment of a quorum.
2. Board President/Committee Chair’s Opening Remarks.
3. Public Comment for Items Not on the Agenda.  
*Please note: The Committee may not discuss or take action on this agenda item except to decide whether to place the matter on the agenda of a future meeting. [Government Code Sections 11125 and 11125.7(a)]*
4. Review and vote on approval of the February 8, 2024, committee meeting minutes.
5. Committee discussion on services that occupational therapy practitioners can offer, such as disaster planning, risk reduction, environmental modification, and disaster response, and possible recommendation(s) to the Board.
6. Discussion on scheduling time(s) for future meetings.
7. New suggested agenda items for a future meeting.
8. Consideration of the Committee’s next steps.

**Meeting adjournment.**

**Opportunity for public comment is provided for each agenda item.**

The meeting may be cancelled without notice. For verification, please check the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov) or call 916-263-2294 to verify meeting details.

Public comments will be taken on agenda items at the time the item is heard.  
Discussion and action may be taken on any item listed on the agenda.

The Committee may discuss agenda items in any order on each day, unless Noticed as "time certain." Agenda Items may be taken out of order or tabled or held over to a subsequent meeting for convenience, to accommodate speakers, or to maintain a quorum.

The Committee Chair may apportion available time among those who wish to provide comment.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Rachael Hutchison at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to CBOT, 1610 Arden Way, Suite 121, Sacramento, California, 95815.

Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

For further information on this meeting and agenda, contact Rachael Hutchison at (916) 263-2294, by sending an email to [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov), or by mailing a written request to CBOT, 1610 Arden Way, Suite 121, Sacramento, California, 95815.

This meeting notice agenda as well as all Board and Committee meeting agendas and minutes can be found on the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov).