



**CALIFORNIA BOARD OF OCCUPATIONAL THERAPY**  
2005 Evergreen Street, Suite 2250, Sacramento, CA 95815-3831  
T: (916) 263-2294 F: (916) 263-2701  
E-mail: [cbot@dca.ca.gov](mailto:cbot@dca.ca.gov) Web: [www.bot.ca.gov](http://www.bot.ca.gov)



## BOARD MEETING NOTICE & AGENDA

**Thursday, March 9, 2017**

**Friday, March 10, 2017**

**San Jose State University  
One Washington Square  
Boccardo Business Complex  
BBC, Room 032  
San Jose, CA 95192**

**San Jose State University  
One Washington Square  
Central Classroom Building  
CCB, Room 115  
San Jose, CA 95192**

For meeting/agenda information contact 916/263-2294

### **Thursday, March 9, 2017 9:30 am - Board Meeting**

*The public may provide comment on any issue before the Board at the time the agenda item is discussed. If public comment is not specifically requested, members of the public should feel free to request an opportunity to comment.*

1. Call to order, roll call, establishment of a quorum.
2. President's Remarks – Informational only; no Board Action to be taken.
3. Board Member Remarks – Informational only; no Board Action to be taken.
4. Public Comment session for items not on the agenda.  
*Please note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]*
5. President's Report on Sunset Review Hearing and Process.
6. Discussion and possible action on NBCOT Navigator<sup>®</sup> online continuing competency tools.
7. Discussion and possible action regarding availability of fieldwork sites, potential workforce shortage, and impact to applicants and consumers.
8. Consideration and possible action on possible legislation to license athletic trainers.

9. Presentation by Heidi Lincer, Ph.D., Chief, Office of Professional Examination Services (OPES), Department of Consumer Affairs, on completing a practice analysis and occupational analysis, and the estimated schedule and cost(s).
10. Consideration and possible action on adding requirement of ethics course to professional development units completed as a condition of renewal.
11. Discussion and possible action regarding the effect on the license expiration date and required number of professional development units when a licensee changes their license status from Inactive to Active.
12. Consideration and possible action of requiring completion of professional development units for first-time license renewals.

### **CLOSED SESSION**

- The Board will convene in Closed Session pursuant to Government Code Section 11126(c)(3) to deliberate and vote on disciplinary matters.

### **RECONVENE IN OPEN SESSION**

Recess.

**Friday, March 10, 2017**

**9:30 am - Board Meeting**

13. Call to order, roll call, establishment of a quorum.
14. Public Comment session for items not on the agenda.  
*Please note: The Board may not discuss or take action on any matter raised during this public comment section, except to decide whether to place the matter on the agenda of a future meeting [Government Code Sections 11125 and 11125.7(a)]*
15. Review and vote on approval of the December 8-9, 2016, Board meeting minutes.
16. Consideration and possible action on the Board's Strategic Plan and (Implementation) Action Plan update.
17. Update and take action, if necessary, on pending Rulemaking files, California Code of Regulations, Title 16, Division 39:
  - Section 4130, Fees;
  - Sections 4161, 4162, and 4163, all relating to Continuing Competence;
  - Section 4176, Notice to Consumer.
18. Consideration and possible action of amending California Code of Regulations, Title 16, Division 39, Section 4162, Completion and Reporting Requirements (for continuing competency), as it relates to licensees not responding timely to continuing competence audits and a potential compliance mechanism.

19. Consideration and possible action on establishing a policy to require that legal documents be sent to an applicant's or licensee's email address on file with the board, if one is available, in addition to required legal service, as an additional method of reaching the applicant/licensee.
20. Presentation of licensing and enforcement data and reports for the quarter ending December 31, 2016.
21. Executive Officer's Report.
  - a. Operational Report.
  - b. PDU Audit statistics.
  - c. Future Agenda Items
  - d. Other Informational Items – No Board discussion or action
22. Suggested agenda items for a future meeting.

## Adjournment.

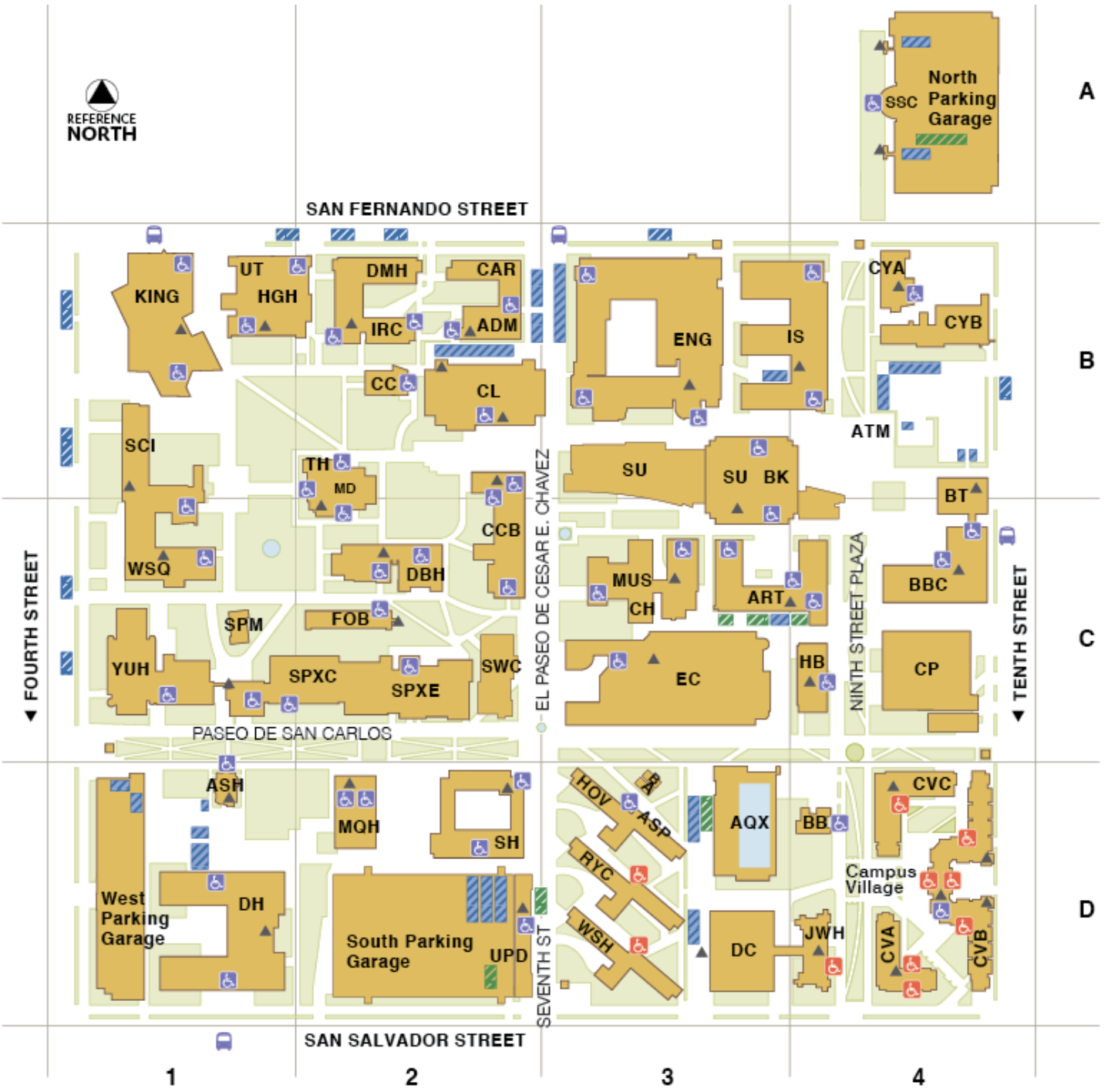
Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Board may discuss agenda items in any order on each day, unless noticed as "time certain." Action may be taken on any item on the agenda. Items may be taken out of order, tabled or held over to a subsequent meeting, and items scheduled to be heard on Thursday may be held over to Friday, items scheduled to be heard on Friday may be moved up to Thursday, for convenience, to accommodate speakers, or to maintain a quorum. Any opportunity for public comment is provided for each open agenda item and at the end of each Committee's report. All items are approximate and subject to change. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak.

For further information on this meeting and agenda, contact Jody Quesada at (916) 263-2294 or submit a written request to her at 2205 Evergreen Street, Suite 2250, Sacramento, California, 95815.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Jody Quesada at (916) 263-2294 or by mailing a written request to 2005 Evergreen Street, Suite 2250, Sacramento, California, 95815. Providing at least five working days' notice before the meeting will help ensure the availability of accommodations or modifications.

This agenda as well as Board meeting minutes can be found at the Board's website at [www.bot.ca.gov](http://www.bot.ca.gov).



**LEGEND**

**Electronic Door**

- Wheelchair accessible
- Restricted access

**Parking**

- Disabled parking DMV placard
- Disabled parking University permit
- 20/30 minutes

- Elevator
- Park and Ride shuttle