

**CALIFORNIA BOARD OF OCCUPATIONAL THERAPY**

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State of California  
Department of Consumer Affairs  
Gray Davis, Governor



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CALIFORNIA BOARD OF OCCUPATIONAL THERAPY  
BOARD TELECONFERENCE MEETING MINUTES  
December 10, 2001  
Sacramento, California

**A. Call to Order, Roll Call, Establishment of a Quorum**

Gretchen Kjose, Executive Officer, called the teleconference to order at 9:20 a.m. and called the roll.

Board Members Present

Luella Grangaard, President  
Roberta Murphy  
Suzanne Sampson  
Hugh Smith, Vice President

Board Members with Excused Absences

Cynthia Burt  
Margaret Cunningham  
Christine Wietlisbach

Staff Present

Gretchen Kjose, Executive Officer  
Laura Freedman Eidson, Legal Counsel

**B. Review and Approval of Modified Text for Proposed Regulation to Adopt Title 16, Division 39, California Code of Regulations, Section 4130, Fees**

Gretchen Kjose reported that the Department of Consumer Affairs' Legislative Office advised the Board it did not have statutory authority to charge a fee for late notification of an address change. For that reason, Ms. Kjose indicated section 4130 should be modified to delete the fee. She also stated that once the Board's citation and fine regulations are adopted, late notification of an address change would be subject to citation and fine.

- ◆ **Roberta Murphy moved to (1) approve the proposed modification to section 4130, deleting the fee for late notification of an address change; (2) grant authority to the executive officer to adopt the regulations in their final format, assuming no adverse comments were received during the comment period; and (3) grant authority to the executive officer to make changes, if any, recommended by the Office of Administrative Law.**
- ◆ **Hugh Smith seconded the motion.**
- ◆ **The motion carried unanimously.**

**C. Public Comment Session**

There were no public comments.

**D. Adjournment**

The teleconference adjourned at 9:25 a.m.