



## APPLICATION TO RESTORE RETIRED LICENSE TO ACTIVE STATUS

To process your request, please complete all sections of this form, sign, date and submit to the California Board of Occupational Therapy at the above address along with the appropriate activation fee. **(Activation fees: OTs \$270.00; OTAs \$210.00)**

### 1. ADDRESS VERIFICATION

Name \_\_\_\_\_ OT/OTA # \_\_\_\_\_  
(Please circle one) (License Number)

Address of Record \_\_\_\_\_

City, State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Number (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

***Please note: If the above address is not your address of record, you must also submit an Address Change Request form.***

### 2. PROFESSIONAL DEVELOPMENT UNITS

ACTIVE RENEWAL: I successfully completed 24 Professional Development Units (PDUs) in accordance with Title 16, California Code of Regulations sections 4160-4163.

ACTIVE RENEWAL (5 OR MORE YEARS RETIRED STATUS): I successfully completed 40 Professional Development Units (PDUs) in accordance with Title 16, California Code of Regulations sections 4161(g).

### 3. CONVICTION/DISCIPLINE

Have you been convicted of or pled guilty or nolo contendere to any misdemeanor or felony, whether or not the conviction has been dismissed, or been disciplined by another public agency in this or any other state, subsequent to your last renewal? (If you select YES, please indicate circumstances and court, and send copies of the court documents to the Board, if available.)

NO       Yes      Nature of Conviction & Court \_\_\_\_\_

**4. PLEASE LIST THE PROFESSIONAL DEVELOPMENT UNITS YOU HAVE COMPLETED AND ATTACH YOUR CERTIFICATES OF COMPLETION:**

*Please note: All PDU's must be completed within two (2) years of the date the request for reactivation is completed. (Use additional sheets if needed).*

Course Name	# of PDUs	Date Completed
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**5. CERTIFICATION**

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

\_\_\_\_\_  
Signature of License Holder

\_\_\_\_\_  
Date

***You may verify on the Board's website if your license has been updated.***

If you have questions, please visit our website [www.bot.ca.gov](http://www.bot.ca.gov) or contact the Board at (916) 263-2294.