



## TELECONFERENCE BOARD MEETING MINUTES

**December 1, 2021**

### Board Member(s) Present

Sharon Pavlovich –President  
 Jeff Ferro – Vice President  
 Beata Morcos – Secretary  
 Richard Bookwalter – Board Member  
 Lynna Do – Board Member  
 Denise Miller – Board Member

### Board Staff Present

Heather Martin – Executive Officer  
 Jody Quesada – Associate Analyst  
 Jeanine Orona – Enforcement Analyst  
 Helen Geoffroy – Attorney III

### **3:00 pm - Board Meeting**

1. Call to order, roll call, establishment of a quorum.

The meeting was called to order at 3:00 p.m., Board Secretary Beata Morcos called roll and a quorum was established. Board member Jeff Ferro joined the meeting at 3:50 p.m.

2. President’s Remarks – Informational only; no Board Action to be taken.

Board President Sharon Pavlovich thanked everyone in attendance for being present at the meeting and reported that the included iteration of the Sunset Review report would be the last version the Board would review before it went to print. Ms. Pavlovich expressed her gratitude to Executive Officer Heather Martin and Board staff for all their hard work.

3. Board Member Remarks – Informational only; no Board Action to be taken.

Board member Richard Bookwalter informed the Board that Board Manager Jeff Hanson’s retirement was postponed until the end of January 2022.

President Pavlovich informed the Board that they would revisit the 2022 Board meeting dates at the January Board meeting.

4. Public Comment Session for items not on the Agenda.

### **Public Comment**

There was no public comment.

5. Sunset Review Committee's report and recommendation(s) to the Board regarding:
- a) Acceptance of the October 14, 2021, Committee meeting minutes.
    - Richard Bookwalter moved to accept the October 14, 2021, Sunset Review Committee minutes and highlights.
    - Denise Miller seconded the motion.

**Public Comment**

There was no public comment.

**Board Member Votes**

Sharon Pavlovich:	Yes
Jeff Ferro:	Absent
Beata Morcos:	Yes
Richard Bookwalter:	Yes
Lynna Do:	Yes
Denise Miller:	Yes

The motion carried.

- b) Review of draft 2021 Sunset Report and possible recommendation to Board to approve.

**Section 1**

Board member Lynna Do thanked Board staff for their presentation of the Sunset Review report.

*Page 3, Paragraph 1, Line 3.*

Richard Bookwalter asked that a space be placed after B.1.

**Public Comment**

There was no public comment.

**Section 2**

There were no requests from the Board members.

**Public Comment**

There was no public comment.

**Section 3**

*Page 26, last paragraph, line 2*

Mr. Bookwalter asked that the apostrophe be removed from "licensee's".

**Public Comment**

There was no public comment.

Mr. Bookwalter asked that the entire report be reviewed for hanging indents

President Pavlovich informed the Board that the inclusion of the Question 23 page which was unnumbered but directly followed page 36 was all brand-new material which needed Board approval.

The Board members unanimously agreed that they would accept the addition of Question 23 without any suggested changes.

#### **Section 4**

*Page 43, paragraph 2, line 1*

Mr. Bookwalter asked that the 's' from "contributes" be removed.

#### **Public Comment**

There was no public comment.

#### **Section 5, Section 6, Section 7, Section 8, Section 9**

There were no requests from the Board members.

#### **Public Comment**

There was no public comment.

#### **Section 10**

*Page 67, paragraph 3, line 1*

Mr. Bookwalter asked that the comma following "meetings" be checked to see if needed.

#### **Public Comment**

There was no public comment.

#### **Section 11**

*Page 71, Issue #3 in bold type, line 2*

Mr. Bookwalter asked that "attestation" be checked and possibly replaced with "attest".

*Page 73, paragraph 2*

Mr. Bookwalter asked that the acronym for the National Practitioner Data Bank be made the same throughout.

#### **Public Comment**

There was no public comment.

## **Section 12**

President Pavlovich asked if the Board wished to place the OTD committee recommended edits to Business and Professions Code (B&P) Section 2570.4 and 2570.6 to Section 12 which is for New Issues.

Executive Officer Heather Martin clarified that at the November Board meeting the Board stated they wanted to move forward with the changes outlined but it was never asked that she add the corresponding legislative language to the Sunset Review report. Ms. Martin brought it back so that she could get feedback and possible approval to add it to the Sunset report under 'New Issues' so the new language could get into a bill.

Without any opposition from the Board members, President Pavlovich asked that Board staff include the amendments proposed in B&P code 2570.4 and 2570.6 to the Section 12 of the Sunset Review report.

*Page 77, bottom of page*

Board member Richard Bookwalter asked that "(Emphasis added.)" be removed.

### **Public Comment**

There was no public comment.

## **Section 13**

*Page 124, Board Member Meeting Attendance*

Board member Lynna Do asked that Board staff update her attendance chart to title her work group and remove the blue fill added to "Attendance".

Board member Richard Bookwalter asked that "Meeting Board" be rearranged under Teresa Davies' section, that we title his and Board member Jeff Ferro's committee participation.

### **Public Comment**

There was no public comment.

## 6. Discussion and possible action on Sunset Review Committee report and recommendation(s).

- Richard Bookwalter moved to accept the Sunset Review report with changes and edits made during the meeting including the additional language and suggested language of sections 4 and 12 which staff has been directed to add.
- Lynna Do seconded the motion.

### **Public Comment**

There was no public comment.

**Board Member Votes**

Sharon Pavlovich: Yes  
Jeff Ferro: Yes  
Beata Morcos: Yes  
Richard Bookwalter: Yes  
Lynna Do: Yes  
Denise Miller: Yes

The motion carried.

**CONVENE CLOSED SESSION**

The Board convened in Closed Session to discuss disciplinary matters at 4:22 p.m.

The Board convened in Closed Session to discuss the performance of the Executive Officer beginning at 4:45 p.m.

**RECONVENE IN OPEN SESSION**

The Board reconvened in Open Session at 5:38 p.m.

**Adjournment.**

The meeting adjourned at 5:38 p.m.