



CALIFORNIA BOARD OF OCCUPATIONAL THERAPY

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**BOARD MEETING MINUTES
November 17, 2016**

Board Member(s) Present

Denise Miller – President
Richard Bookwalter - Vice President
Sharon Pavlovich - Secretary
Jeff Ferro
Laura Hayth

Board Staff Present

Heather Martin, Executive Officer
Ileana Butu, Legal Counsel
Jeff Hanson, Program Analyst

Board Member(s) Absent

Teresa Davies
Beata Morcos

1. Call to order, roll call, establishment of a quorum.

The meeting was called to order at 12:05 p.m. and telephone contact was established at each teleconference site. The roll was called; a quorum of the Board was established. At 12:41 p.m. Board Member Jeff Ferro was in attendance.

2. Public Comment session for items not on the agenda.

Contained in the meeting materials was a letter from the Occupational Therapy Association of California (OTAC) dated August 15, 2016, which

3. Review and possible approval of 2016 Sunset Review report.
4. Adjournment.

Public comments will be taken on agenda items at the time the item is heard. Discussion and action may be taken on any item listed on the agenda. Agenda items may be taken out of order for convenience, to accommodate speakers, or to maintain a quorum.

The Board may discuss agenda items in any order on each day, unless noticed as “time certain.”
Action may be taken on any item on the agenda.

Items may be taken out of order, tabled or held over to a subsequent meeting.

Any opportunity for public comment is provided for each open agenda item and at the end of each report. All items are approximate and subject to change. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak.

For further information on this meeting and agenda, contact Jody Quesada at (916) 263-2294 or submit a written request to her at 2205 Evergreen Street, Suite 2250, Sacramento, California, 95815.

The meeting is accessible to the physically disabled. A person who needs disability-related accommodations or modifications in order to participate in the meeting shall make a request to Jody Quesada at (916) 263-2294 or by mailing a written request to 2005 Evergreen Street, Suite 2250, Sacramento, California, 95815. Providing at least five working days’ notice before the meeting will help ensure the availability of accommodations or modifications.

This agenda as well as other meeting agendas and Board meeting minutes can be found at the Board’s website at **www.bot.ca.gov**.